



## **COMMUNITY PROJECTS OFFICER**

### **20 hours per week initially**

Flexibility in working hours will be required to meet the requirements of the post with the possibility of additional contracted hours becoming available in the future

**Scale Point 7-11: £20,493 – £22,183 (pro-rata) per annum**

**Working Pattern:- Flexible with home-based working initially**

A highly motivated, enthusiastic person with a flexible approach is required, to effectively support in the management and organisation of community events and improvement projects.

You will have excellent communication, literacy, numeracy and IT skills. Knowledge of the local area is essential and previous experience in local government would be an advantage.

Application forms are available at [www.burbage-council.co.uk](http://www.burbage-council.co.uk), or collect an application pack from Burbage Millennium Hall, Britannia Road, Burbage, Leics, LE10 2HF, by prior appointment.

Only applications submitted on the application forms provided will be accepted.

**The closing date for return of applications is 9am on Monday 25<sup>th</sup> January 2021**  
**Interview method and date to be confirmed**

All enquiries to:

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Burbage Millennium Hall  
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