

**CORONAVIRUS SUB-COMMITTEE
MINUTES FROM THE MEETING HELD
TUESDAY 30TH JUNE 2020
VIA ZOOM MEETING AT 2.00 PM**

PRESENT: Cllrs Richard Flemming, Paul Williams, Mike Hall, Keith Lynch, Barry Walker, Dawn Glenville, Mary Sherwin

In attendance: Andy Harrison (Estates Officer), Hazel Thomasson (Principal Officer)

Agenda: Elect Chairman: Keith Lynch - nominated and agreed
Elect Vice-Chairman: Mike Hall - nominated and agreed
Elect Minute Taker: Mary Sherwin - agreed

The purpose of this sub-committee meeting is to consider how parish facilities can be re-opened in a covid-secure way.

Re- Opening of Playgrounds was considered.

Risk Assessment: It was agreed that these would be needed for each site and resources may be needed in future. It was however, later agreed that due to the lack of detailed guidance at this time, when more information is released a full assessment will be made.

Criteria for opening: Much discussion on the guidelines available which under normal operating procedures would be extremely, if not impossible to maintain. To ensure the safety and social distancing of each play area would need an overseer on each site for the time the site was open for which the Parish does not have the staffing levels to achieve. However, it was also agreed that we would need to satisfy ourselves that we would be in line with other Parishes. A question of what HBBC would be doing – was answered by the Chair that consideration and discussion was being made to manage each site. This is still under discussion.

How often could we cover each site: Andy Harrison confirmed that he could only guarantee one site for cleansing each week, in line with checking the equipment which is normal routine. (45mins)
It was agreed this would not be sufficient.

MH: recommended a time scale would need implementing and by Saturday July 4th notices would need to be in place. With a follow up of the risk assessments when more detailed guidance available. The two main criteria are Hygiene, which must be guaranteed, and Social Distancing.
If unable to clean/limit numbers/ it would not be feasible and cannot give the instructions to parents/guardians to use at own risk.
This would not absolve us of the responsibility.

IT WAS AGREED UNLESS WE COULD GUARANTEE SAFETY WE CANNOT OPEN UP.

PW: We do not know how often cleaning is required – we do not have the medical skills – we are not the experts – but have to keep in line with others when this information is provided.

MS: wondered if opening just one site might be possible, it was later decided this may cause a rush and dismay and be more of a problem.

AH: confirmed that parents were already using them ignoring the signs, and the MUGA's are a big problem, 7ft fencing is being breached to access the courts, causing many complaints from residents and reports to the Police.

HT: informed the group that the grounds team could only do 1 per week but perhaps the cleaning team could help but would have to be willing to clean such areas, empty bins etc and would need to agree.

PW: no benches are cleansed or wiped but residents use them all on a regular basis.

CHAIRMAN TOOK A VOTE TO AGREE NOT TO OPEN PLAY AREAS AT THIS TIME - all agreed

SIGNS: Additional signage will be needed immediately, suggestions were made.

MS: to send options asap for a decision by the group by tomorrow.

WEBSITE NOTICE:

PW: there are three points why not to open

1. getting the notice right and concise
2. website needs to be more detailed
3. Justification.

HT: read out a suggestion which will be forwarded for consideration tomorrow (to MS)

AH: confirmed the ROSPA inspection has been done, all was good. All play equipment has to be 3 metres apart when installed.

KL: need to set up a series of meetings. It was agreed at this time weekly would be needed, group agreed to this strategy.

PW: matter of reducing the load from officers. To look at finances in case more staff/contractors needed. (AH to get a quote from a contractor for reference at 2x per day).

Considerations for re-opening community buildings

HT: when the hall/s are opened it may be needed to only allow the play group to use the Millennium hall building, to allow them to comply with the ruling on social distancing and safety of the children. This would be at the loss of other groups that would normally use the areas.

The Play Group have their own safety concerns – no one else there when they are in operation.

Again, the cleaners would need to agree to clean these areas.

MH: need to set a timetable as to when other groups can use the areas for when we re-open.

RF: agreed to contact other Parish Councils and discuss what their concerns are and how they are intending to comply with the guidance's set.

KL: asked HT if the Responsible financial Officer (RFO) had received a reply from our Insurers re the opening of the play areas and community facilities, should there be any conditions or exclusions of cover etc.

HT: confirmed as yet RFO had not received reply.

KL: NEXT MEETINGS

July 1st at 10.00am short Zoom meeting to decide on the notice/s information.

July 9th at 3.00pm full length zoom meeting.

Meeting closed at 3.45pm