

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD MONDAY 7<sup>TH</sup> SEPTEMBER 2020  
AT 6.30PM  
VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present by video link: Cllr Mr R Flemming (in the chair)  
Cllrs Mr S Attenborough, Mr D Bill, Mr S Bray, Mr D Findlay,  
Mrs D Glenville, Mrs L Hoelmer, Mr R Hoelmer, Mr N Robinson,  
Mrs M Sherwin, Mrs P Spence, Mr B Walker, Mr H Wilkins and  
Mr P Williams

In attendance by audio link: Hazel Thomasson (Principal Officer)  
R Parrish (Project Officer)  
Burbage PCSO Darren Stretton

No members of the public

***These minutes are subject to approval at the next meeting of the Parish Council***

61. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mrs A Hall, Mr M Hall, Mr K Lynch, Mrs M Lynch and Mr R Mayne. Proposed by Cllr Mr Williams, seconded by Cllr Mr Bray and agreed by show of hands, it was

RESOLVED - that all apologies be accepted.

62. DECLARATIONS OF INTEREST

No declarations of interest were made by Members at this time.

63. MINUTES OF MEETING HELD 3<sup>RD</sup> AUGUST 2020

The minutes of the Parish Council meeting held 3<sup>rd</sup> August 2020, having been circulated to all Members, were considered. Proposed by Cllr Mr Bill, seconded by Cllr Mr Attenborough and agreed by show of hands, it was

RESOLVED - that, with the addition of recording the presence of Cllr Mrs Spence, who attended the meeting but was not listed as being present, the minutes of the meeting held 3<sup>rd</sup> August 2020 be approved and signed by the chairman.

64. LOCAL POLICING TEAM UPDATE

PCSO Darren gave a verbal update of policing issues within the parish and answered questions from Members.

65. CORRESPONDENCE

65.1 Open Spaces Charter

Information received from the Borough Council had been circulated to all Members and was noted.

66. PARISHIONERS' QUESTION TIME

There were no members of the public present.

67. ESTATES OFFICER'S REPORT

A written report had been circulated to all Members. The Principal Officer invited questions. No questions were raised but Cllr Mrs Sherwin recorded her thanks to Council staff who had been involved in dealing with an incursion of travellers on Britannia Road recreation ground in August.

68. DEVELOPMENT OF LAND ADJACENT TO HINCKLEY ROAD RECREATION GROUND CAR PARK

The Principal Officer gave a verbal update. Members were informed that, while a report of criminal damage had been logged by Police, the police file had since been closed and the Council had been advised that the matter should be pursued as a civil claim. The Council's solicitors have advised that they are also conveyancers for the land in question and therefore have a conflict of interest in this regard. Following discussion, taking everything into considerations, proposed by Cllr Mr Flemming, seconded by Cllr Mr Williams and agreed by show of hands, it was

RESOLVED - that the Council does not pursue a legal claim relating to this matter.

In addition, proposed by Cllr Mr Flemming, seconded by Cllr Mrs Sherwin and agreed by show of hands it was

RESOLVED - that the Principal Officer explores the option to take up an offer of free legal advice from LRALC regarding the possibility of the Council having input on the content of deeds drawn up for the properties now being developed on the site, to include suitable future boundary responsibilities.

PCSO Stretton left the meeting after this item.

69. STANDING ORDERS PROVISION FOR EMERGENCY COMMITTEE MEETINGS

The Principal Officer reported that there was currently no provision in Standing Orders for an emergency committee meeting to be called at shorter notice than the standard three-day period. Following discussion, proposed by Cllr Mr Findlay, seconded by Cllr Mr Bray and agreed by show of hands, it was

RESOLVED - that, taking advice from LRALC with regard to appropriate wording, the Principal Officer draws up a proposed amendment to Standing Orders which would allow an emergency committee meeting to be called, with the

agreement of the committee chairman and the Council chairman, at a period of notice shorter than the currently required three days; and that the proposal be presented to the next Council meeting.

70. BURBAGE GARDENING CLUB STORE LEASE

Information relating to a request from Burbage Gardening Club to enter into a new long-term lease with the Council for use of the store building at Woodland Avenue allotments had been circulated. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Bill and agreed by show of hands, it was

RESOLVED - that solicitors be instructed to draw up a lease on behalf of the Council, to read as the previous lease but be amended to include revised opening days, times and months as proposed by the Club, and based on the valuation provided by Faulkner & Co, Hinckley; and that the prepared lease be presented for consideration by the Council at the earliest opportunity.

71. WORKING PARTY REPORTS

71.1 Budget

Minutes of a meeting held 1<sup>st</sup> September 2020 were to be circulated. Cllr Mr Williams gave a verbal report.

71.2 Traffic Issues

Minutes of a meeting held 21<sup>st</sup> August 2020 had been circulated to all Members and were presented by Cllr Mr Walker, who gave a verbal report. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Bray and agreed by show of hands, it was

RESOLVED - that the minutes of the Traffic Issues working party meeting held 21<sup>st</sup> August 2020 be approved.

72. SCHOOL CYCLING PROFICIENCY TRAINING SUPPORT & SPEED REDUCTION PROMOTION

Members discussed suggestions made by the Traffic Issues working party. Proposed by Cllr Mr Flemming, seconded by Cllr Mrs Sherwin and agreed by show of hands, it was

RESOLVED - that the Council supports, in principle, making a financial contribution (no greater than £50 per school) towards school cycling proficiency training for pupils in Burbage and also the provision of speed reduction promotional products, subject to further investigation, with proposals and costings to be presented by the Traffic Issues Working Party at a future meeting of the Council.

Cllr Mr Bray agreed to make inquiries as to potential County Council funding in this regard. Cllr Mrs Sherwin agreed to make inquiries as to the funding of cycling proficiency training in schools in the parish.

73. BURBAGE COMMUNITY LIBRARY

Cllr Mr Wilkins gave a verbal report. The library was now opening from 10am until midday on Mondays and from 3pm to 5pm on Thursdays. Restrictions and new procedures were in place to minimise risk of spread of Covid-19.

74. NEIGHBOURHOOD DEVELOPMENT PLAN

Minutes of a meeting held on 3<sup>rd</sup> September 2020 were to be circulated. Cllr Mr Flemming gave a verbal report. A further meeting was scheduled to be held on 15<sup>th</sup> October 2020.

75. MEMBERS ATTENDING MEETINGS OF OUTSIDE ORGANISATIONS

Cllr Mrs Glenville had attended a meeting of Hinckley BID and gave a verbal report.

76. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report to Members including updates on the incursion of travellers on Britannia Road recreation ground; community liaison in connection with an anticipated large attendance of a funeral at Burbage Cemetery; police response to a Council report of criminal damage in connection with the removal of a tree on Colts Close recreation ground; a personal injury report in relation to an incident at Hinckley Road recreation ground; investigations into the transfer of ownership of open space land at Canberra Way; early years play area (Amber Way) and open space area (Indigo Drive) and ongoing issues at Rugby Road recreation ground.

77. STANDING COMMITTEE & SUB-COMMITTEE REPORTS77.1 Planning

The minutes of Planning Committee meetings held on 10<sup>th</sup> and 24<sup>th</sup> August 2020 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED - that the minutes of the Planning Committee meetings held on 10<sup>th</sup> and 24<sup>th</sup> August 2020 be confirmed.

77.2 Finance & General Purposes

Minutes of meeting held 17<sup>th</sup> August 2020 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Flemming and agreed by show of hands, it was

RESOLVED - that the minutes of the F&GP Committee meeting held on 17<sup>th</sup> August 2020 be confirmed.

Further to this confirmation, it was agreed that the Estates Officer be asked to liaise with Hinckley Running Club regarding neighbour notification of a planned 24-hour event to be held at Hinckley Road recreation ground on 3<sup>rd</sup> and 4<sup>th</sup> October 2020; and that the event be

publicised on the Council's website and social media platforms when relevant information has been provided by the running club.

77.3 Staffing

The Principal Officer reported that a meeting would be called to consider staff 2020-21 pay increases as soon as all necessary information regarding pay scales had been received from the National Joint Council.

77.4 Coronavirus sub-committee

The minutes of Coronavirus Sub-Committee meetings held on 30<sup>th</sup> July; 6<sup>th</sup>, 13<sup>th</sup> and 24<sup>th</sup> August; and 1<sup>st</sup> September 2020 had been circulated to all Members. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Williams and agreed by show of hands, it was

RESOLVED - that the minutes of the Coronavirus Sub-committee meetings held on 30<sup>th</sup> July; 6<sup>th</sup>, 13<sup>th</sup> and 24<sup>th</sup> August; and 1<sup>st</sup> September 2020 be confirmed.

78. REPORTS AFFECTING BURBAGE

78.1 County Council

County Cllr Mr Bray reported that a meeting was due to be held on 30<sup>th</sup> September.

78.2 Borough Council

Borough Cllr Mr Flemming reported that the mayor of Hinckley & Bosworth was to continue in office until May 2021, in line with Government guidance.

Borough Cllr Mr Bill reported that a planned public consultation on the proposed Hinckley National Rail Freight Interchange had been postponed until 2021.

The Principal Officer requested Borough Councillors' support in progressing issues relating to Canberra Way open space, Rugby Road recreation ground and the early years play area (Amber Way) and open space area (Indigo Drive).

Cllr Mr Bray agreed to take this forward.

There being no further business, the meeting closed at 7.58pm.