

**MINUTES OF THE PARISH COUNCIL MEETING
HELD MONDAY 4TH FEBRUARY 2019
7PM
BURBAGE MILLENNIUM HALL**

Present: Cllr Mr S Rooney (in the chair)
Cllrs Mr A Clayton, Mr R Flemming, Mrs A Hall, Mr M Hall, Mrs L Hoelmer, Mr A Illiffe, Mr R Johnson, Mr K Lynch, Mr P Morris, Mr M Nickerson, Mr N Robinson, Mrs L Rooney, Mrs M Sherwin, Mr P Wallace (arrived late), Mr H Wilkins, Mr P Williams & Ms A Wright

In attendance: H Thomasson (Principal Officer)
J Perry (Responsible Financial Officer)
PCSO Darren Stretton
No members of the public

173. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Mr S Bray and Mr C Ashton. Proposed by Cllr Mr Morris, seconded by Cllr Mrs Hall it was

RESOLVED – all apologies be accepted.

174. MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest from Members at this time.

175. MINUTES OF THE MEETING HELD MONDAY 7TH JANUARY 2019

Minutes of the meeting having been circulated to all Members were considered. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mrs Rooney it was

RESOLVED – minutes of the meeting held Monday 7th January 2019 be approved.

176. LOCAL POLICING TEAM UPDATE

PCSO Darren Stretton provided an update report on crime and Police activity in Burbage. The Beat newsletter and speed data information had also been circulated to all Members prior to the meeting. Further clarification was given on the purpose and benefits of using Moveable Vehicle Activated Signs (MVAS) in the village.

177. CORRESPONDENCE

177.1 Resident email of concern regarding crime and security issues

An email had been received from a resident outlining crime and security concerns in their area and included a request for the Parish Council to consider how they could help. Following some discussion and input from PCSO Stretton, proposed by Cllr Mr Johnson, seconded by Cllr Mr Williams it was,

RESOLVED – to allow free use of a meeting room at the Millennium Hall to hold resident's meetings and to contact Leicestershire County Council to request financial information on streetlight provision.

177.2 Hinckley & Bosworth Heritage Forum

Minutes from the first meeting of Hinckley & Bosworth Heritage Forum held 16th January 2019 had been circulated to all Members and the information noted. It was also noted that a Burbage Heritage Group representative had attended this meeting.

177.3 Citizens Advice Leicestershire

A letter had been received from Citizens Advice Leicestershire confirming that funding provided by the Parish Council, as agreed at the Parish Council meeting held 3rd December 2018, would be used to support the Hinckley service only which includes clients living within the Burbage Parish area.

178. PARISHIONERS QUESTION TIME

There were no members of the public present.

179. MEADOWS COMMUNITY GROUP FUNDING REQUEST

A request had been received from The Meadows Community Group who were seeking a contribution towards the cost of providing the Meadows Summer Play Scheme and for the free use of the Millennium Hall to hold dance and drama sessions. The play scheme is provided for Burbage children aged 6-12, free at the point of use. Proposed by Cllr Mr Lynch, seconded by Cllr Mr Johnson it was

RESOLVED – Due to development works the Millennium Hall would be unavailable to use during the summer holiday period, therefore an enhanced grant of £600 be awarded this year towards the cost of providing the summer play scheme.

180. USE OF THE SCOUT BUILDING FOR AN ARTS AND CRAFTS DAY EVENT

A request had been received from Burbage Community Arts Festival (BCAF) to obtain the Parish Council's formal permission to use the Scout building to hold an arts and crafts day event. Proposed by Cllr Mr Hall, seconded by Cllr Mrs Sherwin it was

RESOLVED – to give formal permission to BCAF to use the Scout Building and to confirm necessary liability insurance is in place.

181. BURBAGE CONSTITUTIONAL BOWLING CLUB APPLICATION TO THE PARISH & COMMUNITY INITIATIVE FUND

Burbage Constitutional Bowling Club are to submit an application to HBBC's Parish & Community Initiative Fund and were seeking the support of the Parish Council. Proposed by Cllr Mr Williams, seconded by Cllr Mrs Sherwin it was

RESOLVED – to support the grant application for a new lawnmower for the Burbage Constitutional Bowling Club.

182. PLANNING COMMITTEE MEETING DATE

A new planning committee meeting date of 15th May 2019 at 7pm was noted.

183. NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

Minutes of the Neighbourhood Plan Group meeting held 18th January 2019 had been circulated to all Members. Cllr Mr Flemming gave an update and progress report on the Neighbourhood Plan. It was noted that the Plan had made good progress and would hopefully move forward Regulation 16 very soon.

184. BURBAGE COMMUNITY LIBRARY

Cllr Mr Wilkins presented minutes of the Burbage Community Library meeting held 4th December 2018 which had been circulated to all Members.

185. REPORTS FROM MEMBERS ATTENDING MEETINGS OF OUTSIDE ORGANISATIONS

There were no reports to receive.

186. PRINCIPAL OFFICERS REPORT

The Principal Officer provided an update report on some of the current projects, issues and priorities currently being managed by Officers. A reminder of upcoming meetings and events was also given.

187. ESTATES OFFICER REPORT

A written report provided by Estates Officer, Andy Harrison, was read by the Principal Officer which included details of; an escape of water at the Hinckley Road Pavilion building; ongoing works at St Catherine's Churchyard; Horsepool sign to be re-installed and an update on development works at Britannia Road.

It was requested that attention be given to the pond area in the Horsepool as soon as possible.

188. STANDING COMMITTEE REPORTS

188.1 Planning Committee

Cllr Mrs Sherwin presented the minutes of the Planning Committee meetings held 14th & 28th January 2019. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Morris it was

RESOLVED – the minutes of the meetings be confirmed.

188.2 Finance & General Purposes Committee

Cllr Mr Clayton presented the minutes of the Finance & General Purposes Committee meeting held 21st January 2019. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Williams it was

RESOLVED – the minutes of the meeting be confirmed.

188.3 Staffing Committee

Cllr Mrs Rooney presented the minutes of the Staffing Committee meetings held 25th January 2019. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Morris it was

RESOLVED – the minutes of the meetings be confirmed.

189. STAFFING COMMITTEE MEMBERSHIP

Cllr Mrs Rooney reported that Cllr Mr Clayton had resigned from his position as a staffing committee member and Cllr Mr Johnson was now to be a permanent member of the staffing committee. This change was noted.

190. REPORTS AFFECTING BURBAGE

190.1 County Council

Cty Cllr Ms A Wright provided a verbal County Council report.

190.2 Borough Council

Cllr Mr Hall provided a verbal Borough Council report.

There being no further business the meeting closed at 8.05pm.