

**MINUTES OF THE  
FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
HELD MONDAY 18<sup>TH</sup> MARCH 2019  
7.30PM  
BURBAGE MILLENNIUM HALL**

Present: Cllr Mr A Clayton (in the chair)  
Cllrs Mr A Iliffe (substituting), Mr R Flemming, Mrs L Hoelmer, Mr K Lynch, and  
Mrs L Rooney (substituting).

H Thomasson (Principal Officer)  
J Perry (Responsible Financial Officer)  
No members of the public

***The following minutes are subject to approval as a true and accurate record at the next meeting of this committee***

103. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Mr C Ashton, Mr R Johnson, Mr M Hall (Cllr Mr Iliffe substituting), Mrs M Sherwin (Cllr Mrs Rooney substituting) and Mr P Wallace. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Iliffe, it was

RESOLVED – that all apologies be accepted.

104. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest received from members at this time.

105. MINUTES OF THE MEETING HELD MONDAY 18<sup>TH</sup> FEBRUARY 2019

Minutes of the meeting had been circulated to all Members and were considered. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Iliffe, it was

RESOLVED – the minutes of the meeting held 18<sup>th</sup> February 2019 be approved and signed by the chairman.

106. PUBLIC QUESTIONS & COMMENTS

No members of the public were present.

107. BANNERS AND FLYERS ON PARISH LAND

A request had been made by a non-profit making organisation to place banners and flyers around the village on parish council owned land to promote a summer holiday club. After some discussion, proposed by Cllr Mr Iliffe, seconded by Cllr Mr Flemming, it was

RESOLVED – Banners and flyers be allowed to be displayed on parish council land to support the promotion of a non-profit making holiday club with the understanding that all information be removed as soon after the event as possible.

108. USE OF THE HORSEPOOL FOR POND DIPPING

A request had been made by a non-profit making organisation to use the Horsepool for pond dipping activities during the school's summer holiday period. Following some discussion, Proposed by Cllr Mrs Hoelmer, seconded by Cllr Mr Flemming, it was

RESOLVED - To allow the use of the Horsepool site for pond dipping activities, provided that an acceptable risk assessment has been carried out by the organisers and a copy of this provided to the Parish Council, together with evidence of necessary insurance cover, prior to the use of the site. Any nets to be used in the pond are to be new, or sterilised in advance, to prevent any bio-security risk.

109. USE OF MILLENNIUM HALL FOR YOUNG DEMENTIA UK FUNDRAISING EVENT

A request had been received asking for the Parish Council to consider allowing the free use of the Millennium Hall to hold a fund raising event in support of the Young Dementia UK charity. Proposed by Cllr Mr Wilkins, seconded by Cllr Mrs Rooney, it was

RESOLVED - To allow the free use of the facilities at a time to be confirmed in the future to hold a fund raising event to support the Young Dementia UK charity.

Some Members also expressed a wish to support this event, when arranged, by personally attending.

110. SUPPORT AND FUNDING FOR BURBAGE CARNIVAL & FIREWORKS COMMITTEE

Having been referred from full council meeting held 4<sup>th</sup> March 2019, information had been requested and provided by the Carnival & Fireworks Committee and circulated to all Members for consideration. Having noted that the committee had very little surplus funds available at year end, Members had concerns about the future viability of the valued community events. After a lengthy discussion, proposed by Cllr Mr Iliffe, seconded by Cllr Mrs Hoelmer, it was

RESOLVED - To offer support to the Burbage Carnival & Fireworks Committee by way of a £500 donation, to be given separately in advance, towards insurance costs for each event. In addition; the free use of the Britannia Fields Recreation Ground for both events; and the free use of the Millennium Hall building to hold the annual prince and princess competition as requested. A Parish Council staff member would be available to assist in the setting up and clearing away arrangements on carnival day, with general road marking, signage and litter equipment to be provided for both events. Relevant information to be provided to the committee with regard to accounting advice for community groups, with the offer of further guidance if required.

111. INTERNAL AUDITOR

Information had been circulated to all Members and it was noted that Leicestershire and Rutland Association for Local Councils had been appointed as internal auditor for the financial year ending 31<sup>st</sup> March 2019 and for future years until otherwise decided.

## 112. RUGBY ROAD RECREATION GROUND

The Principal Officer gave an update report on the condition of the Rugby Road Recreation Ground and urged all Members to visit the site to consider the concerns raised. Following some discussion, proposed by Cllr Mr Clayton, seconded by Cllr Mr Wilkins, it was

RESOLVED - that this matter be referred to the Open Space Development Working Party for further consideration and investigation.

## 113. WORKING PARTY REPORTS

### 113.1 Allotments

There had not been a meeting of this working party since the last meeting of the committee.

### 113.2 Cemetery

There had not been a meeting of this working party since the last meeting of the committee.

Principal Officer reported that recommended tree works at St Catherine's Churchyard, previously agreed, had now received planning permission and two quotations had been sought by the Estates Officer; Contractor (A) £ 1900.00; and Contractor (B) £1153.26 (both exclusive of VAT).

After considering the quotations provided, proposed by Cllr Mr Clayton, seconded by Cllr Mr Flemming it was

RESOLVED – Contractor (B) be appointed to carry out the works as soon as possible.

### 113.3 Millennium Hall Development

There had not been a meeting of this working party since the last meeting of the committee. Principal Officer gave a progress report on the development project, with minutes from the contractor progress report meeting held 26<sup>th</sup> February to be circulated to all members when available. A further progress report meeting was arranged for 28<sup>th</sup> March 2019.

### 113.4 Open Space Development

There had not been a meeting of this working party since the last meeting of the committee. Meeting to be arranged as soon as possible.

### 113.5 WW1 Commemoration

There had not been a meeting of this working party since the last meeting of the committee. Meeting to be arranged as soon as possible.

## 114. MEMBERS' PROJECT SUGGESTIONS

Cllr Mr S Rooney had put forward a project suggestion to install a 'bug hotel' at the Horsepool site. Information had been circulated to all members, proposed by Cllr Mr Clayton, seconded by Cllr Mr Wilkins, it was

RESOLVED - To ask the Estates Officer to obtain the design specifications and materials required to construct a "bug hotel" to be installed at the Horsepool site. Local Scout and Guide groups to be invited to be involved with this project.

115. FINANCIAL REPORTS

Members considered and noted the financial statement and budgets as at 12<sup>th</sup> March 2019 along with a bank reconciliation report and detailed income and expenditure report.

The Responsible Financial Officer presented a post business plan finance report for the Millennium Hall development project. A copy was circulated to members for consideration.

No questions were raised by Members at this time.

There being no further business the meeting closed at 8.22pm.