

**MINUTES OF THE PARISH COUNCIL MEETING
HELD MONDAY 4TH MARCH 2019
7.30PM
BURBAGE MILLENNIUM HALL**

Present: Cllr Mr S Rooney (in the chair)
Cllrs Mr S Bray, Mr A Clayton, Mr R Flemming, Mrs A Hall, Mr M Hall, Mr A Iliffe, Mr R Johnson, Mr K Lynch, Mr P Morris, Mr M Nickerson, Mr N Robinson, Mrs L Rooney, Mrs M Sherwin, Mr P Wallace, Mr H Wilkins, Mr P Williams

In attendance: H Thomasson (Principal Officer)
R Parrish (Deputy Principal Officer)
1 member of the public

These minutes are subject to approval at the next meeting of the Parish Council

191. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Ashton. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Rooney, it was

RESOLVED – that the apology be accepted.

192. MEMBERS' DECLARATIONS OF INTEREST

Cllr Mr Robinson declared a personal, non-pecuniary interest in agenda item 7 (Burbage Carnival and Fireworks Committee request for funding).

Cllr Mr Lynch declared a personal, non-pecuniary interest in agenda item 9 (St Catherine's Church, Burbage, request for grant application support).

193. MINUTES OF THE MEETING HELD MONDAY 4TH FEBRUARY 2019

Minutes of the meeting having been circulated to all Members were considered. Proposed by Cllr Mr Lynch, seconded by Cllr Mr Wallace it was

RESOLVED – that the minutes of the meeting held Monday 4th February 2019 be approved.

194. LOCAL POLICING TEAM UPDATE

A report written by PCSO Darren Stretton giving an update on crime and police activity in Burbage was read by the Principal Officer. The Beat newsletter and MVAS speed data information had been circulated to all Members. A community crime prevention day held on Saturday 2nd March was reported to be well attended. Cllr Mr Johnson asked that his thanks be recorded to all who were involved in the day.

195. CORRESPONDENCE

195.1 Letter of thanks from Citizens Advice Leicestershire

A letter of thanks for a Parish Council donation of £300 was noted.

196. PARISHIONERS' QUESTION TIME

No questions were raised at this time.

197. FUNDING REQUEST FROM BURBAGE CARNIVAL & FIREWORKS COMMITTEE

A request for funding and parish staff support for the two events had been circulated and was discussed. Proposed by Cllr Mr Bray, seconded by Cllr Mrs Rooney, it was

RESOLVED – that Members were minded to support the Carnival & Fireworks Committee in its aims and that delegated powers were given to the Finance & General Purposes Committee to approve any donations following discussion with the committee regarding its financial arrangements.

198. BURBAGE CONGREGATIONAL CHURCH CLIMATE CHANGE GRANT APPLICATION

Information had been circulated regarding a request from Burbage Congregational Church for Parish Council support for an application to Leicestershire County Council's Climate Change Grant Scheme. Proposed by Cllr Mr Hall, seconded by Cllr Mrs Sherwin it was

RESOLVED – to support Burbage Congregational Church in its application for an LCC Climate Change Grant.

199. ST CATHERINE'S CHURCH PCIF APPLICATION

Information had been circulated regarding a request from St Catherine's Church for Parish Council support for an application to HBBC's Parish and Community Initiative Fund. Proposed by Cllr Mr Bray, seconded by Cllr Mr Flemming it was

RESOLVED – to support St Catherine's Church, Burbage, in its application for an HBBC PCIF grant.

200. BURBAGE WAR MEMORIAL SURVEY AND GRANT FUNDING

Members discussed information which had been circulated regarding LCC War Memorials Project grant scheme and the current condition of Burbage war memorial. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Williams it was

RESOLVED – that delegated powers be given to the Principal Officer to investigate specialist cleaning of the war memorial and to make an application for funding from LCC War Memorial Project if appropriate.

201. BUDGET WORKING PARTY

The Budget Working Party had completed its task for the forthcoming financial year. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Hall it was

RESOLVED – that the Budget Working Party be dissolved.

202. NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Cllr Mr Flemming gave a verbal report updating the meeting on the plan's progress and requesting financial support for the production of new maps, for updating the group's website and for the cost of binding the completed documents. Proposed by Cllr Mrs Sherwin, seconded by Cllr Johnson it was

RESOLVED – that delegated powers be given to the Principal Officer and the Responsible Financial Officer to authorise financial support as appropriate to secure the completion of the Neighbourhood Plan.

203. BURBAGE COMMUNITY LIBRARY

Cllr Mr Wilkins gave a verbal report updating the meeting on library matters and confirming Easter opening arrangements. The library's events officer had stepped down as trustee, which meant there was a vacancy on the board. There was still only one Parish Council representative on the committee. Another volunteer representative would be welcomed.

204. REPORTS FROM MEMBERS ATTENDING MEETINGS OF OUTSIDE ORGANISATIONS

No reports were presented at this time.

205. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report outlining some of the current projects and issues being managed by council staff. Members were reminded of the restrictions of Purdah in the run-up to the elections on 2nd May and were informed that no Parish Council newsletter was to be published in April. Following a recent site meeting attended by the Principal Officer and Estates Officer to address some concerns, Members were encouraged to familiarise themselves with the work that had been carried out at Rugby Road recreation ground.

206. ESTATES OFFICER'S REPORT

A written report provided by Estates Officer, Andy Harrison, listing recently completed and ongoing projects, was read by the Principal Officer.

207. STANDING COMMITTEE REPORTS

207.1 Planning Committee

Cllr Mrs Sherwin presented the minutes of the Planning Committee meeting held on 11th February 2019. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mrs Rooney it was

RESOLVED – that the minutes of the meeting be confirmed.

Cllr Mr Morris presented the minutes of the Planning Committee meeting held on 25th February 2019. Proposed by Cllr Mr Morris, seconded by Cllr Mr Robinson it was

RESOLVED – that the minutes of the meeting be confirmed.

207.2 Finance & General Purposes Committee

Cllr Mr Clayton presented the minutes of the Finance & General Purposes Committee meeting held 18th February 2019. Proposed by Cllr Mr Clayton, seconded by Cllr Mr Flemming it was

RESOLVED – that the minutes of the meeting be confirmed.

208. REPORTS AFFECTING BURBAGE

208.1 County Council
Cllr Mr Bray gave a verbal report.

208.2 Borough Council
Cllr Mr Hall gave a verbal report.

There being no further business the meeting closed at 8.10pm.