

MINUTES OF THE MEETING OF THE

CORONAVIRUS SUB-COMMITTEE

HELD ON THURSDAY 10TH SEPTEMBER 2020 AT 10.00 AM

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present: Cllr Mr K Lynch (in the chair)
Cllrs Mr R Flemming, Mrs M Sherwin, Mr P Williams, Mrs D Glenville

In attendance: H Thomasson (Principal Officer)
A Harrison (Estates Officer)
J Perry (Deputy Principal Officer & Responsible Financial Officer)

These minutes are subject to approval at the next Parish Council meeting

60. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mr Walker and Mr Hall. Proposed Cllr Mr Flemming, seconded Cllr Mr Williams, is was

RESOLVED – that all apologies be accepted.

61. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest at this time.

62. MINUTES OF MEETING HELD TUESDAY 1ST SEPTEMBER 2020

The minutes of the meeting held Tuesday 1st September 2020 had been circulated and were considered. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Williams, it was

RESOLVED – that the minutes of the meeting held Tuesday 1st September 2020 be approved and signed by the chairman.

63. MATTERS ARISING

a) LCC Highways Parish and Community Fund Application

The Principal Officer (PO) confirmed that LCC had confirmed progress was being made on the application. No problems were foreseen on the requests for hedging cutbacks, however, a further assessment by LCC was required for the requested one way footpaths at Hastings High School. A job reference had been issued for the assessment work. The PO further confirmed that no responses had been received from the village schools regarding any requirement for assistance in achieving their active travel plans. Cllr Sherwin also confirmed that she had not received any feedback from Burbage Juniors and Infants following her email contact. Members agreed to keep the item on the agenda to make a final assessment for any further application prior to the 30th September closing deadline.

64. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

65. MILLENNIUM HALL HIRING DOCUMENTS

All documents that the Coronavirus Sub-committee had been working on over the past weeks for issue to all prospective hirers of Millennium Hall had been finalised and circulated for consideration and approval by members. The Deputy Principal Officer (DPO) presented each document in turn to highlight any key changes that had been made, members considered all documents, proposed by Cllr Mr Flemming, seconded by Cllr Mrs Sherwin, it was

RESOLVED – that all documents presented for issue to prospective Millennium Hall hirers be accepted, with corrections as discussed.

66. COVID SECURE USE OF MILLENNIUM HALL

Members discussed the change in government guidance announced on 9th September 2020. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mrs Glenville, it was

RESOLVED – that the agreed hire documentation be issued to all prospective hirers by email, requesting each hirer to confirm by return how they can demonstrate that their activity will be compliant with the new government guidelines prior to any hire taking place, notwithstanding any risk assessments they may have already submitted.

And further,

RESOLVED – that a meeting on Monday 14th September 2020 at 3.00pm by Zoom be conducted to review any further guidance received from Council's professional associations regarding the hire of Millennium Hall as a venue following Covid Secure guidelines, with delegated powers to the Officers in attendance at the meeting, together with Cllrs Mr Flemming and Mr Lynch (or Mr Hall in his absence) to take a decision on whether hires should not proceed as a consequence of the review.

67. NEXT MEETING DATE

Thursday 17th September 2020 at 10.00am – by video conference call

There being no further business, the meeting closed at 11.21am.