

**MINUTES OF THE PARISH COUNCIL MEETING
HELD MONDAY 4TH JANUARY 2021
AT 6.30PM
VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present by video link: Cllr Mr R Flemming (in the chair)
Cllrs Mr S Attenborough, Mr D Bill, Mr D Findlay, Mrs D Glenville,
Mrs A Hall, Mr M Hall, Mrs L Hoelmer, Mr R Hoelmer, Mr K Lynch,
Mrs M Lynch, Mr N Robinson, Mrs M Sherwin, Mrs P Spence, Mr B
Walker, Mr H Wilkins and Mr P Williams

In attendance by video link: Hazel Thomasson (Principal Officer)
Juliet Perry (Responsible Financial Officer/Deputy Principal Officer)
Andy Harrison (Estates Officer)

Present by video link: Burbage PCSO Darren Stretton

These minutes are subject to approval at the next meeting of the Parish Council

136. APOLOGIES FOR ABSENCE

There were no apologies for absence from Members at this time.

137. DECLARATIONS OF INTEREST

No declarations of interest were made by Members at this time.

138. MINUTES OF MEETING HELD 7TH DECEMBER 2020

The minutes of the Parish Council meeting held 7th December 2020, having been circulated to all Members, were considered. Proposed by Cllr Mrs Spence, seconded by Cllr Mrs Lynch, and agreed by show of hands, it was

RESOLVED - that the minutes of the meeting held 7th December 2020 be approved and signed by the Chairman.

139. LOCAL POLICING TEAM UPDATE

PCSO Darren Stretton gave a verbal update of policing issues within the parish and answered Members' questions. Members thanked him for his time and continued support in the community, Cllr Mrs Hoelmer re-congratulated him on being awarded PCSO of the Year for Leicestershire after recent renewed publicity.

PCSO Darren Stretton left the meeting at this point.

140. PARISHIONERS' QUESTION TIME

There were no members of the public present at the meeting.

141. CORRESPONDENCE

No correspondence for discussion had been received.

142. ADOPTION OF OPEN SPACE OFF CANBERRA WAY, MILLER HOMES

Members considered the information that had been circulated and the Principal Officer stressed the tremendous amount of work that had been undertaken by HBBC, LCC, Severn Trent, Miller Homes and officers of the Parish Council to eventually be at this point. The Principal Officer further confirmed that issues previously raised by the Parish Council had been addressed and mitigating information provided. It was also confirmed that no commuted sum was available on adoption. However, Miller Homes had agreed to carry out landscaping and boundary reinstatement works as a goodwill gesture, which was noted and welcomed. Proposed by Cllr Mr Mayne, seconded by Cllr Mr Bill, and by show of hands, it was

RESOLVED – that the Open Space off Canberra Way be adopted by Burbage Parish Council. The Principal Officer to liaise with Miller Homes, HBBC and Council's solicitors to affect the land transfer.

Members wished the Principal Officer to send a note of gratitude to Lesley Keal of HBBC for all her hard work and perseverance with the transfer of open green space land in the Parish.

143. ESTATES OFFICER'S REPORT

The Estates Officer gave a brief update report with no significant issues to note.

The Estates Officer left the meeting at this point.

144. WORKING PARTY REPORTS144.1 Traffic Issues Working Party

A meeting of the working party had taken place on 9th December and minutes had been circulated. Proposed by Cllr Mr Williams, seconded by Cllr Mr Attenborough, and by show of hands, it was

RESOLVED – that the minutes of the Traffic Issues Working Party meeting held 9th December 2020 be approved.

144.2 Budget Working Party

Meetings of the working party had taken place on 18th November, 2nd and 22nd December 2020 and minutes had been circulated. Proposed by Cllr Mr Williams, seconded by Cllr Mr Findlay, and by show of hands, it was

RESOLVED – that the minutes of the Budget Working Party meetings held 18th November, 2nd and 22nd December 2020 be approved.

145. 2021/22 BUDGET, PRECEPT AND GENERAL LEVEL OF RESERVES

The Responsible Financial Officer (RFO) gave a brief resume on the principles and aims followed by the Budget Working Party in making their recommendations to Council. Cllr Mr Williams thanked the RFO for her work in supporting the working party in this difficult year and further appraised members of council's robust financial position on entering into the next financial year. Proposed by Cllr Mr Williams, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED – to approve budget Option A, as recommended by the Budget Working Party, for 2021/22 on the basis of a 0% increase in precept per Band D property of £71.11 resulting in a precept of £427,043.99, a revenue expenditure budget of £483,685, 0% increase in fees and charges levied, and to hold between 25%-50% of the said revenue expenditure budget in general reserves to mitigate risk for financial year 2021/22.

146. BURBAGE COMMUNITY LIBRARY

Cllr Mr Wilkins gave a verbal update confirming that the library had closed under the Tier 4 restrictions introduced on 29th December 2020 and unfortunately would remain closed for the foreseeable future, with no ability to offer a click and collect service.

147. MEMBERS ATTENDING MEETINGS OF OUTSIDE ORGANISATIONS

Cllr Mrs Glenville reported via her involvement with Hinckley Bid that Trading Standards had circulated an alert regarding hoax text messages attempting to gain personal financial information linked with Covid-19 vaccinations. This information alert had also been received at the Parish Office and the Principal Officer confirmed that the warning alert had already been posted on all media platforms available to the Council.

Cllr Mr Wilkins also confirmed that several members had attended a recent Parish Forum meeting, but no minutes were available at this point. Cllr Mr Robinson reported that the main topic of the meeting had been issues related to the pandemic.

148. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report to Members giving details on the following:

- Progress on land transfers at Amber Way, Indigo Drive and Rugby Road
- Resolution of reported dog fouling issues on footpath from Grange Drive to Sketchley Hill Primary School
- Update on vandalism of new trees/hedging planted at Far Lash after working with PCSO and Hastings High School
- Postponement of the Pat Armstrong Allotment Awards

149. STANDING COMMITTEE & SUB-COMMITTEE REPORTS

149.1 Planning

The minutes of Planning Committee meetings held on 14th & 21st December 2020 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Walker, and by show of hands, it was

RESOLVED - that the minutes of the Planning Committee meetings held on 14th & 21st December 2020 be confirmed.

149.2 Staffing

Minutes of a Staffing Committee meeting held on 16th December 2020 had been circulated to all Members. Proposed by Cllr Mrs Spence, seconded by Cllr Mr Attenborough, and by show of hands, it was

RESOLVED - that the minutes of the staffing meeting held on 16th December 2020 be confirmed.

149.3 Coronavirus sub-committee

The minutes of Coronavirus Sub-Committee meetings held on 17th & 31st December 2020 had been circulated to all Members. Proposed by Cllr Mr Flemming, seconded by Cllr Mrs Sherwin, and by show of hands, it was

RESOLVED - that the minutes of the Coronavirus Sub-committee meetings held on 17th and 31st December 2020 be confirmed.

150. REPORTS AFFECTING BURBAGE

150.1 County Council

County Cllr Mr Bill gave a brief update on the County Council outlining their general financial concerns at this point. Members raised concerns of what implications this may have on local county funded schools. Cllr Bill agreed to look into this matter further.

150.2 Borough Council

Cllr Mr Lynch gave a brief update on Borough Council matters including a new 5 minute speaking allowance on planning applications. Cllr Mr Findlay added further comment.

There being no further business, the meeting closed at 7.24pm.