

MINUTES OF THE MEETING OF THE

CORONAVIRUS SUB-COMMITTEE

HELD ON THURSDAY 6th AUGUST 2020 AT 3.00 PM

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present: Cllr Mr M Hall (in the chair)
Cllrs Mr R Flemming, Mrs M Sherwin, Mr B Walker, Mr P Williams

In attendance: H Thomasson (Principal Officer)
A Harrison (Estates Officer)
J Perry (Deputy Principal Officer)

These minutes are subject to approval at the next Parish Council meeting

26. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mr Lynch and Mrs Glenville. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Flemming it was

RESOLVED - that the apologies be accepted.

27. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest at this time.

28. MINUTES OF MEETING HELD THURSDAY 30TH JULY 2020

The minutes of the meeting held Thursday 30th July had been circulated and were considered. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Walker, it was

RESOLVED – that the minutes of the meeting held Thursday 30th July 2020 be approved and signed by the chairman.

29. MATTERS ARISING

a) Staff Working Arrangements

The Principal Officer reported the current office staff working arrangements and after discussion, members wished to continue supporting working from home where practical. There was further discussion on what additional measures could be implemented to support the wellbeing of staff making the transition back to office-based duties. It was agreed to continue to review working arrangements on a weekly basis in line with government guidance and the gradual re-opening of Millennium Hall.

30. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

31. LCC HIGHWAYS PARISH AND COMMUNITY FUND

Cllr Williams had circulated maps he had produced marking the footpaths agreed at the last meeting to be considered for the funding application. He requested that an A3 printout of each map be supplied to members so that they could mark up the exact locations of overgrown hedging to be cut back, with measurements and where social distancing signage could be placed. Once returned to him, he would then complete the maps suitably marked up and annotated, as required for the funding application.

Members agreed to record the mark ups as follows:

Cllr Flemming - Lash Hill, Lash Hill to Duport Road, Duport Road to Brookside.

Cllr Sherwin – Wesley Walk, Pughes Path

Cllr Williams – Sketchley Road to Grange Drive, Rugby Road, Azalea Drive to Azalea Close

Cllr Hall – Herald Way, Chappells Drive Bridleway

Maps for Azalea Drive and Chappells Drive Bridleway had not been previously identified and Cllr Williams agreed to produce maps of these for marking up.

The Principal Officer confirmed that the funding available to Burbage Parish Council to support active travel in the community was £10,000. The footpath work to cut back identified overgrown hedging would be undertaken by LCC and charged back to the funding allocation and would not be paid out to the Parish to procure alternative contractors. The costs were confirmed to be £100 for the first 20m of clearance, £50 per 20m thereafter. It was acknowledged that once all measurements had been marked up on the maps, there would be a clearer indication of the likely cost implications against the funding available.

The Principal Officer confirmed that Hastings High School had responded with some information regarding Lash Hill footpath but had not supplied the information requested to support the request for one-way footpath markings on St Catherine's Close. It was agreed that the Principal Officer would get in touch with Hastings High School again to request this information.

Information about the funding had been sent out to all schools by LCC and it was felt that the timing around summer holiday closure was probably the reason that no other schools had contacted the Parish Council. The Principal Officer would contact all of the schools to see if the funding could be used to support their individual 'travel plans' for re-opening in the Autumn term.

32. COVID SECURE USE OF MILLENNIUM HALL BUILDING

The Principal Officer confirmed that an email had been sent out to all regular hirers inviting them to contact us to discuss how they may potentially return.

Information regarding 'foggers' for cleansing had been circulated and after much discussion it was agreed to re-evaluate the requirement for this type of equipment once feedback had been obtained from the regular hirers. This would give a clearer picture on how many hire changeovers are likely to be occurring.

It was confirmed that, for the purposes of Track and Trace, the Parish Council would record all contact details of Council visitors and contractors. All hirers would be responsible for recording contact details for their own groups.

The Estates Officer confirmed that he was already actively engaged in the planning and logistics of one-way systems, toilet facility protocols and maximum numbers in all spaces within Millennium Hall.

Members discussed the potential need to increase hire charges in light of the increased costs of Covid measures to facilitate hiring's, the Principal Officer confirmed that this would be an agenda item for members to consider at the next F&GP meeting on August 17th.

33. OTHER COVID RELATED COMMUNITY SUPPORT

A general discussion was opened on how the facilities of the Parish Council, both indoor and outdoor, could be utilised to offer more community use and opportunity in light of the changes to lifestyle being experienced now and for the foreseeable future. Various initiatives were sounded, it was agreed to keep the topic open to welcome suggestions for further discussion.

34. NEXT MEETING DATE

Thursday 13th August 2020 at 3.00pm – by video conference call

There being no further business, the meeting closed at 4.47pm.