

**MINUTES OF THE PARISH COUNCIL MEETING
HELD MONDAY 3RD AUGUST 2020
AT 6.30PM
VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present by video link: Cllr Mr R Flemming (in the chair)
Cllrs Mr S Attenborough, Mr D Bill, Mr D Findlay, Mrs D Glenville,
Mr M Hall, Mrs L Hoelmer (joined after Item 45), Mr R Hoelmer
(joined after Item 45), Mr K Lynch, Mrs M Lynch, Mr R Mayne
(joined during Item 48), Mr N Robinson, Mrs M Sherwin, Mr B
Walker, Mr H Wilkins and Mr P Williams

Present by audio link: Hazel Thomasson (Principal Officer)

In attendance by video link: J Perry (RFO/Deputy Principal Officer)
A Harrison (Estates Officer)
R Parrish (Project Officer)
Burbage PCSO Darren Stretton (left after item 51)

These minutes are subject to approval at the next meeting of the Parish Council

45. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mrs A Hall, Mr K Lynch and Mrs M Lynch. Proposed by Cllr Mr Bill, seconded by Cllr Mr Wilkins, agreed by show of hands, it was

RESOLVED - that all apologies be accepted.

46. DECLARATIONS OF INTEREST

No declarations of interest were made by Members at this time.

47. MINUTES OF MEETING HELD 29TH JUNE 2020

The minutes of the Parish Council meeting held 29th June 2020, having been circulated to all Members, were considered. Proposed by Cllr Mr Walker, seconded by Cllr Mr Bill, agreed by show of hands, it was

RESOLVED - that the minutes of the meeting held 29th June 2020 be approved and signed by the chairman.

48. LOCAL POLICING TEAM UPDATE

The Principal Officer announced that PCSO Darren Stretton had been named PCSO of the Year by Leicestershire Police. Members offered their congratulations and the Chairman

wished it to be minuted that the Council was extremely proud of what PCSO Stretton had achieved. PCSO Stretton then gave a verbal update of ongoing issues within the parish.

Cllr Mr Mayne joined the meeting during this item.

49. CORRESPONDENCE

49.1 Letter and press release from Dr Luke Evans MP

Copies of the above had been circulated to all Members and the information noted. By show of hands, it was agreed that copies of the MP's contact information could be displayed as requested, and that the press release be publicised, as given, on the Council's website.

50. PARISHIONERS' QUESTION TIME

There were no members of the public present.

51. ESTATES OFFICER'S REPORT

The Estates Officer gave a verbal update of ongoing issues and scheduled grounds maintenance work and answered questions from Members.

PCSO Stretton left the meeting at this point.

52. DEVELOPMENT OF LAND ADJACENT TO HINCKLEY ROAD RECREATION GROUND CAR PARK

Officers present and Cllr Mrs Hoelmer updated Members on ongoing issues relating to the development of land adjacent to Hinckley Road recreation ground car park, including the careless demolition of existing properties and the removal of iron railings and hedging demarking the boundary with the Council-owned and managed green space site without prior consent or consultation. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Mayne, agreed by show of hands, it was

RESOLVED - that a report of criminal damage be made by the Council to the Police, in respect of the removal of railings and hedging at Hinckley Road recreation ground; and that legal advice be sought as to potential options and costs of legal redress.

The Estates Officer left the meeting at this point.

53. COMMITTEE & SUB-COMMITTEE DELEGATION ARRANGEMENTS & TERMS OF REFERENCE

The Principal Officer had reviewed the adopted document relating to delegation arrangements and terms of reference for committees and with an amendment to include the recently formed Coronavirus sub-committee a revised document had been circulated to all Members for consideration. Following discussion, proposed by Cllr Mr Williams, seconded by Cllr Mr Hall, agreed by show of hands, it was

RESOLVED - that with the inclusion of the following additional wording, "to consider other recommendations to provide Covid-related support to the community," the revised Terms of Reference be adopted.

54. WORKING PARTY REPORTS

54.1 Traffic Issues

Cllr Mr Walker gave a verbal report of matters discussed at a meeting held on 24th July 2020. Minutes of the Traffic Issues Working Party meetings held on 24th June and 24th July 2020 had been circulated to all Members. Proposed by Cllr Mr Walker, seconded by Cllr Mr Robinson, it was

RESOLVED - the minutes of the working party be approved.

54.2 Budget

Cllr Mr Flemming reported that a meeting of the Budget working party was scheduled to be held on 19th August at 11am.

55. BURBAGE COMMUNITY LIBRARY

Cllr Mr Wilkins gave a verbal report. The library was due to re-open, with Covid-19 precautions and restrictions in place, on 24th August 2020 and opening times would be Mondays from 10am until midday and Thursdays from 3pm to 5pm.

56. NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Mr Flemming reported that a meeting of the Neighbourhood Plan working party was scheduled to be held on 13th August 2020.

57. MEMBERS ATTENDING MEETINGS OF OUTSIDE ORGANISATIONS

No reports were given.

58. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report to Members including updates on ongoing maintenance issues at Rugby Road recreation ground; emergency tree work at St Catherine's Churchyard; a 6 month defect inspection, planned rectification work and ongoing outstanding issues relating to the Millennium Hall development project; traffic issues relating to DPD vehicles attempting to use Amber Way to access the DPD depot.

59. STANDING COMMITTEE & SUB-COMMITTEE REPORTS

59.1 Planning

The minutes of Planning Committee meetings held on 13th and 27th July 2020 had been circulated to all Members. Proposed by Cllr Mr Flemming, seconded by Cllr Mrs Sherwin, agreed by show of hands, it was

RESOLVED - that the minutes of the Planning Committee meetings held on 13th and 27th July 2020 be confirmed.

59.2 Finance & General Purposes

No meeting had been held since the last Council meeting.

59.3 Staffing

No meeting had been held since the last Council meeting.

59.4 Coronavirus

The minutes of Coronavirus Sub-Committee meetings held on 30th June and 1st, 9th, 16th & 23rd 2020 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Flemming, agreed by show of hands, it was

RESOLVED - that the minutes of the Coronavirus Sub-committee meetings held on 30th June and 1st, 9th, 16th & 23rd July 2020 be confirmed.

60. REPORTS AFFECTING BURBAGE

60.1 County Council

County Cllr Mr Stuart Bray gave a verbal report.

60.2 Borough Council

Borough Councillor Mr Paul Williams reported that plans for a Hinckley Crematorium had been approved.

There being no further business, the meeting closed at 7.57pm.