

**MINUTES OF THE  
FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
HELD WEDNESDAY 26<sup>TH</sup> JANUARY 2022  
7.00PM  
BURBAGE MILLENNIUM HALL**

Present: Cllrs Mr P Williams (in the chair), Mrs D Glenville, Mrs A Hall, Mr M Hall, Mr R Hoelmer, Mr K Lynch, Mr R Mayne, Mr N Robinson, Mr B Walker

In attendance: J Perry (Principal Officer)

***These minutes are subject to approval at the next meeting of this Committee***

72. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Flemming. Proposed by Cllr Mr Robinson, seconded by Cllr Mrs Hall and agreed by show of hands, it was

RESOLVED – that the apology be accepted.

73. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest made by Members at this time.

74. MINUTES OF THE MEETING HELD 21<sup>ST</sup> NOVEMBER 2021

Minutes of the meeting had been circulated to all Members and were considered. Proposed by Cllr Mr Robinson, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED – that the minutes of the meeting held 21<sup>st</sup> November 2021 be approved and signed by the Chairman.

75. PUBLIC QUESTIONS

There were no members of the public present.

76. MATTERS ARISING

There were no matters arising.

77. PARISH COUNCIL CONTACT TREE

A newly designed contact tree displaying the tiers of local government relevant to Burbage, respective responsibilities and contact details had been circulated to all members. Cllr Mr Hall requested that some of the services listed should be referenced with their official titles rather than shortened colloquialisms. Proposed by Cllr Williams, seconded by Cllr Walker and agreed by show of hands, it was

RESOLVED - that the contact tree as circulated, with appropriate editing, be used for publishing on all Council media platforms.

78. PURCHASE OF ALLOTMENT LAND AT BLACKWAYS MEADOW

Correspondence had been circulated to members which indicated that an individual may be interested in selling a plot or plots at the Blackways Meadows allotment site. After discussion, proposed by Cllr Mr Mayne, seconded by Cllr Mrs Hall and agreed by show of hands, it was

RESOLVED - that the Principal Officer contacts the prospective vendor to indicate Council's in principle interest in purchasing allotment plots at Blackways Meadow at the current market value, to be determined by the District Valuer. Further consideration to be made by Council if the response is positive.

79. PURCHASE OF AIR PURIFYING UNITS

Cllr Mrs Sherwin had brought forward the possible purchasing of air purifying units for use at Millennium Hall. Some background information and research on models had been carried out by the Deputy Principal Officer and circulated to members. Members did not feel that they had sufficient knowledge on the efficacy of air purifiers. Cllr Mr Hoelmer added that his workplace had installed AEG air purifiers and he would investigate the business decision to instal. Members also questioned whether the air conditioning units installed at Millennium Hall facilitated ventilation and fresh air circulation. It was agreed to discuss again at a future meeting when further feedback is available on the capabilities of the air conditioning units already installed and any further feedback received on air purifiers.

80. FREE USE OF MILLENNIUM HALL

Two requests for free use of Millennium Hall had been received and circulated. Proposed by Cllr Mr Robinson, seconded by Cllr Mr Lynch and agreed by show of hands, it was

RESOLVED- that free use of Millennium Hall be given to Burbage Community Arts Festival to host two events in May 2022 as detailed; that free use of Millennium Hall be given to the resident wishing to hold a charity event in aid of The Little Princess Trust in February 2022, as detailed.

81. OFCOM REVIEW OF POSTAL REGULATION CONSULTATION – NALC CALL FOR COMMENTS

The circulated request from NALC for comments on the OFCOM Review of Postal Regulation Consultation was noted. A response by resolution would not be made, with members responding independently if desired.

82. ELECTRIC CAR CLUB SURVEY

A request had been circulated inviting Parish and Town Councils to take part in an Electric Car Club Survey with the opportunity to attend an online information event to learn more

about the scheme prior to completing the survey. After discussion, it was agreed that Cllr Williams would attend one of the dates if possible and report back to the next meeting with feedback on the event and any survey response made. Any other member to do so on an individual basis if desired.

83. LCC BUS SERVICE IMPROVEMENT PLAN – RESPONSE TO DRAFT ENHANCED PARTNERSHIP PLAN AND SCHEME

An invitation to comment on the LCC Enhanced Partnership Plan and Scheme in relation to the published LCC Bus Service Improvement Plan had been received and circulated. Due to the short response deadline date, the invitation was duly noted.

84. VIREMENT FROM NEW PROJECTS RESERVE TO DEFIBRILLATOR BUDGET

Following a previous decision to extend the provision of publicly accessible defibrillators within the village from a further two to three, additional funds would be required to complete the purchase. Proposed by Cllr Mr Hall, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED a virement of £500 from the New Projects Reserve be made to the Defibrillators expenditure budget.

85. SPORTS HOLIDAY CLUB

A proposal to run a sports holiday club run by Finding Fitness Ltd had been received and circulated. The scheme relies on the parish council obtaining grant funding to facilitate the sessions. The Deputy Principal Officer had taken reference from two other parish councils who have worked with Finding Fitness. The feedback was very positive and both parishes confirmed that they would use them again. Proposed by Cllr Mr Williams, seconded by Cllr Mr Robinson and agreed by show of hands, it was

RESOLVED that Officers pursue working with Finding Fitness Ltd to offer a sports holiday club in Burbage and the Principal Officer to apply for the grant funding to facilitate. The amount of grant funding required to be reported back to this committee prior to any final application being made.

86. LCC TREESCAPES FUND

Confirmation of the fund sums and associated grant agreement to plant and maintain 27 trees across the agreed parish landholdings through the LCC Treescapes Fund had been circulated. Proposed by Cllr Mr Mayne, seconded by Cllr Mrs Hall and agreed by show of hands, it was

RESOLVED that the Principal Officer proceed with the LCC Treescape Fund grant agreement as presented over a four year period with a total grant sum of £15,125.13.

87. REPORTS FROM WORKING PARTIES AND TASK AND FINISH GROUPS

87.1 Allotments

A meeting of the Allotments Working Party had been held on 18<sup>th</sup> January 2022. Cllr Mrs Hall invited comments from the circulated minutes and drew attention to the recommendation regarding a proposal received from Blackways Meadow Allotments Co-operative Ltd (BMAC). Proposed by Cllr Mrs Hall, seconded by Cllr Mr Williams, it was

RESOLVED – that the minutes of the meeting of the Allotments Working Party held 18<sup>th</sup> January 2022 be approved together with the recommendation: that the Allotments working party invite a representative of BMAC to attend a meeting of the working party to explore further what BMAC wishes to achieve for its sites and neighbours; that Burbage Parish Council do not wish to lease the parish owned and managed allotment plots at Blackways Meadow to BMAC Ltd.

87.2 Cemetery

No meeting of the Working Party had been held since the last Committee meeting.

87.3 Millennium Hall Development

No meeting of the Working Party had been held since the last Committee meeting.

87.4 Remembrance

No meeting of the Working Party had been held since the last Committee meeting.

87.5 Budget

Budget Working Party meetings had been held on 23<sup>rd</sup> November, 8<sup>th</sup> & 22<sup>nd</sup> December 2021 for budget and precept setting purposes for 2022/2023. Minutes of these meetings had been approved by Council on 10<sup>th</sup> January 2022.

87.6 Open Space Development

A meeting of the Open Space Development Working Party had been held on 5<sup>th</sup> January 2022, minutes circulated. Proposed by Cllr Mr Hall, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED - that the minutes of the meeting of the Open Space Development Working Party held 5<sup>th</sup> January 2022; the Principal Officer to proceed with applications to draw down S106 monies as per recommendation:

£4067.60 from various S106 – Britannia Road Recreation Ground for installation of steps connecting rugby pitch and pavilion; extend

paving around pavilion building; wildlife friendly planting of triangular grassed area leading to pavilion.

£1250.16 from various S106 – Hinckley Road Recreation Ground for installation of 2 wheelchair access picnic tables.

#### 87.7 Village Signs

No meeting of the Task & Finish Group had been held since the last Committee meeting. Cllr Mr Williams reported that he had circulated a draft sign for Sketchley Hill Farm Park to members of the task and finish group for comment but that no responses had been received. HBBC had requested an update on the project for PCIF funding deadline purposes. Principal Officer to liaise with progress update and request an extension until 31<sup>st</sup> March 2022.

#### 88. MEMBERS' AND WORKING PARTY PROJECT SUGGESTIONS

Several members raised their concerns regarding the poor acoustics/lack of hearing loop system in the main hall. The Principal Officer confirmed that this was an existing project and was being followed up Estates Officer and Principal Officer.

Cllr Mrs Glenville expressed an interest in taking part in the Queen's Green Canopy initiative to mark her platinum jubilee by planting 70 trees. The Platinum Jubilee Working Party to continue discussions on this initiative and Principal Officer to investigate any land opportunities as potential host sites.

#### 89. FINANCIAL STATEMENTS AND BUDGET REPORTS

The following reports had been circulated to all Members:

- A list of accounts paid
- A summary of receipts and payments
- Bank reconciliation with bank statements

Members raised no questions and noted the information contained in the documents, which were visibly inspected and signed by the Chairman.

The date for the next meeting was confirmed as 21<sup>st</sup> February 2022

There being no further business, the meeting was closed at 8.34pm