

**MINUTES OF A MEETING OF THE PARISH COUNCIL
HELD MONDAY 10TH JANUARY 2022
AT 6.30 PM
MILLENNIUM HALL**

Present: Mr S Attenborough, Mr D Bill, Mr S Bray, Mr D Findlay, Mr R Flemming, Mrs D Glenville, Mrs A Hall, Mr M Hall, Mrs S Iliffe, Mr K Lynch (in the Chair), Mrs M Lynch, Mr R Mayne, Mr N Robinson, Mrs M Sherwin, Mrs P Spence, Mr B Walker, Mr P Williams

In attendance: J Perry (Principal Officer & Responsible Financial Officer)
A Harrison (Estates Officer)
R Parrish (Administration Officer)

Two members of the public

These minutes are subject to approval at the next meeting of the Parish Council

123. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mrs L Hoelmer and Mr R Hoelmer. Proposed by Cllr Mr Robinson, seconded by Cllr Mr Williams and agreed by show of hands, it was

RESOLVED - that all apologies be accepted.

124. DECLARATIONS OF INTEREST

There were no declarations of interest made at this time.

125. MINUTES OF THE MEETING HELD 6TH DECEMBER 2021

The minutes of the meeting of the Council held 6th December 2021, having been circulated to all Members, were considered. Proposed by Cllr Mr Findlay, seconded by Cllr Mrs Lynch and agreed by show of hands, it was

RESOLVED - that the minutes of the meeting held 6th December 2021 be approved as presented and signed by the chairman.

126. LOCAL POLICING TEAM REPORT

The Beat newsletter had been circulated to all Members and was noted. No representative of the local policing team was present.

127. PUBLIC QUESTIONS & COMMENTS

There were no questions raised.

128. WORKING PARTY AND TASK & FINISH GROUP REPORTS

128.1 Traffic Issues Working Party

No meeting of the Traffic Issues Working Party had been held. A meeting was scheduled to be held on 12th January 2022 via Zoom.

128.2 Queen's Platinum Jubilee Task & Finish Group

No meeting of the Queen's Platinum Jubilee Task & Finish Group had been held. The Principal Officer reported that the staff team had been working on arrangements for celebrations including a Jubilee beacon and a street party. It was agreed that a meeting should be called.

128.3 Budget Working Party

The minutes of meetings of the Budget Working Party held on 8th & 22nd December 2021 had been circulated to all Members. Proposed by Cllr Mr Williams, seconded by Cllr Mr Findlay and agreed by show of hands, it was

RESOLVED - that the minutes of meetings of the Budget Working Party held on 8th & 22nd December 2021 be approved.

128.4 Burbage RFC Lease Task & Finish Group

Minutes of a meeting held 15th December 2021 had been circulated to all Members. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED - that the minutes of a meeting of the Burbage RFC Lease Task & Finish Group held 15th December 2021, and the recommendation for the provision of a new lease as outlined, be approved; and that the Burbage RFC Lease Task & Finish Group now be dissolved.

128.5 Cricket & Football Review Working Party

Minutes of a meeting held 16th December 2021 had been circulated to all Members. Proposed by Cllr Mr Lynch, seconded by Cllr Mr Walker and agreed by show of hands, it was

RESOLVED - that the minutes of a meeting of the Cricket & Football Review Working Party held 16th December 2021, and the recommendation therein, be approved, and that the relevant clubs be advised of the resolution accordingly.

128.6 LCC Strategic Plan Task & Finish Group

A document showing a collated response to an LCC Strategic Plan questionnaire had been circulated to all Members. The Chairman thanked Cllr Mr Williams for his work in providing Members with the questionnaire in a suitable format. Cllr Mr Flemming explained how

Members' individual responses had been collated into the single response to be submitted on behalf of the Council. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Williams and agreed by show of hands, it was

RESOLVED - that the Principal Officer, on behalf of the Council, submit the questionnaire response to the LCC Strategic Plan as circulated, ahead of the deadline of 21st January 2022; and that the LCC Strategic Plan Task & Finish Group now be dissolved.

129. BUDGET 2022-2023

Following the approval of the Budget Working Party minutes at item 128.3, Cllr Mr Williams and the Principal Officer presented the Working Party's recommendation for the 2022-23 budget. Proposed by Cllr Mr Williams, seconded by Cllr Mr Flemming and agreed by show of hands, it was

RESOLVED - to approve budget Option A, as recommended by the Budget Working Party, for 2022/23 on the basis of a 0% increase in precept per Band D property of £71.11 resulting in a precept of £430,229.73; a revenue expenditure budget of £496,043.55; a 5% increase in fees for Millennium Hall lettings (as per the Millennium Hall business plan); a 2% increase in all other fees with the exception of charges for cremation casket vaults and the former water feature memorial kerb plaques, which would remain unchanged; and to hold between 50%-60% in general reserves to mitigate risk for the financial year 2022/23.

130. SKETCHLEY HILL PRIMARY SCHOOL SAFE PARKING AWARENESS INITIATIVE

The Principal Officer reported that a £300 donation resolved in principle at the November meeting of the Council to be made to Sketchley Hill Primary School for road safety signage was not able to be used for the specified provision due to lack of support from LCC. The school had informed the Principal Officer that the same amount of money had been spent, instead, on the provision of road safety badges. The Principal Officer, under her delegation, and in liaison with the Chairmen of both the Finance & General Purposes Committee and the Traffic Issues Working Party, had agreed this variation of the expenditure, and had received thanks from the school. Members noted and supported this action.

131. CLLR PETER HALL MEMORIAL PLAQUE

A note of thanks, circulated to all Members, from the family of the late Cllr Peter Hall had been received in recognition of a memorial plaque dedicated to Cllr Hall and sited near newly planted trees on Britannia Road Recreation Ground. Addressing the meeting, Cllr Mrs Hall said that, while the plaque paid tribute to the work of Cllr Mr Hall, many other Councillors and members of the community were to be thanked for their efforts in protecting and planting trees across the parish for the benefit of future generations.

132. ESTATES OFFICER'S REPORT

The Estates Officer gave a verbal report which included updates on the following:

- Winter servicing of Council buildings, including CCTV, alarms and water supply checks and updates
- Annual review of risk assessments relevant to the Council's estate
- Winter servicing of grounds team machinery and equipment
- Winter hedge work, to include reduction of hedge height at Pughe's Paddock and Far Lash to improve visibility into the parish-owned green spaces
- Addition of slabs in front of the recently installed NHS Rainbow bench on green space off Featherston Drive

133. CCTV GRANT APPLICATION

Information on the availability of grant funding for CCTV provision for Parish and Town Councils from HBBC had been circulated to all Members. The Principal Officer reported that, although the given deadline for applications had passed, HBBC had indicated that an application from this Council would still be considered if agreed at this meeting. The Estates Officer outlined his recommendation for equipment to be purchased. Following discussion, proposed by Cllr Mr Findlay, seconded by Cllr Mr Williams, and agreed by show of hands, it was

RESOLVED - that an application be made to the HBBC Parish & Town Councils CCTV grant fund for 4x Natura Camera Kits, with the Council to contribute 25% of the total cost.

134. COFFEE VAN, BRITANNIA ROAD RECREATION GROUND

An email request by an independent trader to site a coffee van on the car park at Britannia Road Recreation Ground had been circulated to all Members and was discussed. Proposed by Cllr Mr Walker, seconded by Cllr Mrs Hall and agreed by show of hands, it was

RESOLVED - that the request be refused

135. PUBLIC OPEN SPACE, LAND OFF BROOKFIELD ROAD

Correspondence from Persimmon Homes North Midlands, inviting the Council to consider adopting an area of open space on land off Brookfield Road, had been circulated to all Members and was discussed. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Bray and agreed by show of hands, it was

RESOLVED - that a Green Spaces Adoptions Task & Finish Group be formed; that the group considers the potential adoption of the land off Brookfield Road as identified by Persimmon Homes North Midlands; and that the members of that group be Cllrs Mr Lynch, Mr Findlay, Mr Flemming, Mrs Sherwin and Mr Williams.

136. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report which included updates on the following:

- Budget and medium-term financial plan
- Impact of increasing number of Working Party meetings on staff time
- Carols Around the Tree 2021
- Progress of land transfers at Indigo Drive and Amber Way
- Planned use of historic S106 funding on open spaces at Hinckley Road, Sketchley Hill Farm and Britannia Road Recreation Grounds
- Lash Hill ward by-election, 20th January 2022
- HNRFI public consultation event at Millennium Hall, 24th January 2022
- Green Space Strategy, next stage scheduled for February 2022
- Christmas Market 2022
- Queen's Platinum Jubilee arrangements
- Millennium Hall bookings
- New Government Omicron recovery grant, to be administered by HBBC
- Staffing & annual leave arrangements

137. BURBAGE COMMUNITY LIBRARY

Cllr Mrs Spence gave a verbal update which included information on the following:

- Remembrance Sunday exhibition held in partnership with Burbage Heritage Group
- Halloween event
- Wriggly Readers
- Christmas Market fundraising success
- Summer reading challenge won by Burbage Junior School
- Grant of £150 received from Burbage Parish Lands Charity for plants for the Friendly Bench
- Purchase of a debit/credit card reader
- Minor internal alterations
- £1,000 donation from Tesco
- Planned Installation of external defibrillator by Burbage Parish Council

138. MEMBERS' ATTENDANCE OF EXTERNAL ORGANISATIONS

Cllr Mr Findlay reported the need for civilian committee members to support Hinckley Air Cadets.

Cllr Mr Flemming reported attending a Neighbourhood Planning workshop run by the Planning Advisory Service (PAS) and hosted by HBBC via Zoom.

139. STANDING COMMITTEE AND SUB COMMITTEE REPORTS

118.1 Planning

The minutes of Planning Committee meetings held on 13th & 20th December 2021 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Robinson and agreed by show of hands, it was

RESOLVED - that the minutes of the Planning Committee meetings held on 13th & 20th December 2021 be confirmed.

118.2 Finance & General Purposes

No meeting of the Finance & General Purposes Committee had been held.

118.3 Staffing

No meeting of the Staffing Committee had been held.

118.4 Coronavirus Sub-committee

No meeting of the Coronavirus Committee had been held.

140. MATTERS AFFECTING BURBAGE

121.1 County Council

County Cllr Mr S Bray reported that LCC budget consultation was due to end on 16th January 2022.

Cllr Mr Findlay raised a question relating to bollards at the railway station. County Cllr Mr Bray confirmed that the issue was being investigated.

121.2 Borough Council

Borough Cllr Mr P Williams reported on progress of HBBC Local Plan.

141. DATE AND TIME OF NEXT MEETING

The next meeting of the Parish Council is to be held on Monday 7th February 2022 at 6.30pm

There being no further business, the meeting was closed at 7.50pm.