

Minutes of Millennium Hall Working Party held at 4PM on 31st Jan 2018

Present: M.Sherwin (Chairman), A. Clayton, R. Johnson, Mrs A. Hall, K.Lynch, S.Rooney

Resume by K.Lynch

Developing Community Application Fund has been approved by all bodies and submitted.

Completion by Design and Build is the chosen route, reducing the fees. Additional fees will be incurred for CDM and M&E consultant and QS surveyor covering evaluations. Malcolm Evans (HBBC) will provide additional contract supervision. The Pavilion is now £411k up from £200k originally. £350k from HBBC plus £200k from Parish funds leaving £500k to borrow. We need to get to contract stage by 30th March.

1) Quantity Surveyors have yet to be invited to quote and 3 companies have been found who may be able to do these works for us. We have been given advice and a draft letter of invitation is ready to be sent.

2) Copyshop can convert drawings to CAD as NBs requirement. We will almost certainly have to register for VAT. We need an update on the loan progress.

3) The business plan needs complete revision.

All 3 matters need progressing to resolution. The time scale for the project is anticipated to get QS started by 30th March, tender 8th June, appraisal 29th June, and detailed matters 30th July complete. Building commences on pavilion 30th July, completion 14th January. Completion of work hall changing rooms 26th April, meeting room complete 11th June. Topographical survey has been found.

A discussion followed, various questions were asked and answered by KL.

Further discussion followed regarding the car park and it's over use. Systems of control were discussed to enable it to be available to hall and sports ground users. A sign is to be given serious consideration warning non users they are at risk of being fined.

The MH project is to be taken to F & GP Committee to approve invitation of 3 quotations. Further information on VAT, Business Plan and progression of loan to be obtained and hopefully discussed at Full Council on Monday 5th February.

Meeting closed at 4.55PM