

Juliet Perry
Principal Officer
www.burbage-council.co.uk



Millennium Hall
Britannia Road
Burbage
Leicestershire
LE10 2HF

The annual meeting of the Parish Council will be held on
Monday 9th May 2022
at 6.30pm
Millennium Hall

Juliet Perry – Principal Officer

Members of the public are very welcome to attend

NOTES FOR MEMBERS OF THE PUBLIC

Please do not attend the meeting if you have symptoms of coronavirus, have been in contact with someone who has symptoms of coronavirus or if you are feeling unwell.

If you have any concerns about attending a physical meeting or require further information on safety measures in place, please do not hesitate to contact the Parish Office for clarification.

Written representations on any items on the agenda are also welcome.

Comments can be emailed to info@burbage-council.co.uk or put in the letterbox at Millennium Hall Mon-Fri 8.00am to 4.30pm and must be received **by 9.00am on the day of the meeting.**

AGENDA

1. To elect a Chairman of the Council
2. To receive the Chairman's declaration of acceptance of office
3. To elect a Vice-Chairman of the Council
4. To receive apologies for absence – Cllrs Mr M Hall, Mr S Attenborough
5. To receive Members' declarations of interest
6. To confirm the minutes of the meeting held Monday 4th April 2022
7. To review delegation arrangements & terms of reference (circulated)
8. To review continuation of and receive nominations to existing committees
9. To consider the appointment of new committees, and if appropriate terms of reference and nominations
10. To review Standing Orders and Financial Regulations (circulated)
11. To review the continued use of variable direct debits for business rates, pension and public works loan and to consider new use of variable direct debit for energy supplies
12. To consider the Internal Auditor's year end report (circulated)
13. To appoint representatives to outside bodies and arrangements for reporting back:
 - (a) Leicestershire & Rutland Association of Local Councils
 - (b) Burbage Community Library
14. To review and confirm arrangements for insurance cover in respect of all insured risks (circulated)
15. To review the council's memberships of other bodies (circulated)
 - (a) Rural Community Council ~ £60
 - (b) Leicestershire & Rutland Playing Fields Association ~ £30
 - (c) Leicestershire & Rutland Association of Local Councils ~ £1533.03
 - (d) Campaign to Protect Rural England ~ £36
16. Correspondence
 - (a) To consider response to a NALC Sector Finance Survey (circulated)

- (b) To note response to Council's letter sent to Secretary of State regarding Hinckley National Rail Freight interchange proposals and consultation (circulated)
- 17. To receive an update report from the Local Policing Team
- 18. Parishioners Question Time
Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors
- 19. To receive an update report from the Estates Officer
- 20. To receive an update report from the Principal Officer
- 21. To receive an update report from Burbage Community Library
- 22. Reports from Members attending meetings of outside organisations
- 23. Standing Committee and Sub-committee reports
 - (a) Planning Committee – 25th April
 - (b) Finance & General Purposes Committee – 11th April
 - (c) Staffing Committee – 25th April
 - (d) Coronavirus Sub-committee
- 24. Working Party and Task & Finish Group Reports
 - (a) Traffic Issues WP
 - (b) Queen's Platinum Jubilee T&F – 13th April
 - (c) Cricket & Football Review WP
 - (d) Green Space Adoptions T&F
- 25. To review continuation of and receive nominations to existing working parties and task and finish groups and arrangements for reporting
- 26. Reports affecting Burbage from
 - (a) County Council
 - (b) Borough Council
- 27. To consider time and dates of future meetings (circulated)

4th May 2022