

Juliet Perry  
Principal Officer  
[www.burbage-council.co.uk](http://www.burbage-council.co.uk)



Millennium Hall  
Britannia Road  
Burbage  
Leicestershire  
LE10 2HF

A meeting of the Finance & General Purposes Committee will be held on  
**Wednesday 26<sup>th</sup> January 2022**  
**at 7.00pm**  
**Millennium Hall**  
*Juliet Perry* – Principal Officer

**Members of the public are very welcome to attend**

**NOTES FOR MEMBERS OF THE PUBLIC**

Millennium Hall has a Covid Secure **public attendance capacity of:**  
**35 persons** in the main hall & **12 persons** in the small hall

**Measures have been taken to maximise the safety** of public health in the meeting room and we would therefore respectfully ask any member of the public wishing to attend a meeting to:

- Attend alone wherever possible
- Dress appropriately for the weather conditions as you will need to wait outside of the building until shortly before being invited in for the start of the meeting
- Wear a face covering (unless an exemption is in place) at all times inside the building except when addressing members of the Council
- Follow all Covid measures requested within the building, ie hand sanitising, maintaining a 2 metre distance from others not in your family, following the one way system
- Check in using the QR code on your mobile device or register at the door

**Please do not attend the meeting** if you have symptoms of coronavirus, have been in contact with someone who has symptoms of coronavirus or have been asked to self-isolate.

**If you have any concerns** about attending a physical meeting or require further information on the Covid measures in place, such as our risk assessment, please do not hesitate to contact the Parish Office for clarification.

**Written representations on any items on the agenda are also welcome.**

Comments can be emailed to [info@burbage-council.co.uk](mailto:info@burbage-council.co.uk) or put in the letterbox at Millennium Hall Mon-Fri 8.30am to 4.00pm and must be received **by 9.00am on the day of the meeting.**

**AGENDA**

1. To receive apologies for absence
2. To receive Members' declarations of interest
3. To approve the minutes of the meeting held Monday 15<sup>th</sup> November 2021
4. Public questions & comments relating to items on the agenda
5. To address any matters arising
6. To consider approval of a new styled information contact tree for publication (circulated)
7. To consider correspondence received by Cllr Flemming regarding possible opportunity to purchase allotment land at Blackways Meadow (circulated)
8. To consider purchasing air purifying units for use at Millennium Hall (circulated)

9. To consider two requests for free use of Millennium Hall (circulated)
10. To consider making a response to the NALC request for comments on the OFCOM Review of Postal Regulation Consultation (circulated)
11. To consider taking part in an Electric Car Club Survey (circulated)
12. To consider a response to the LCC Draft Enhanced Partnership Plan and Scheme relating to the LCC Bus Service Improvement Plan (circulated)
13. To consider a virement of £500 from New Projects reserve to Defibrillator budget to support the purchase of a third publicly accessible defibrillator for installation in the Three Pots vicinity, as approved by Council.
14. To consider a proposal to run a Sports Holiday Club and apply for the appropriate associated funding (circulated)
15. To note the Local Authority Treescape Fund details and costings associated with the grant application given approval at F&GP in June 2021 (circulated)
16. Reports from Working Parties and Task and Finish Groups
  - (a) Allotments – 18<sup>th</sup> January
  - (b) Cemetery
  - (c) Millennium Hall Development
  - (d) Remembrance
  - (e) Budget
  - (f) Open Space Development – 5<sup>th</sup> January (circulated)
  - (g) Village Signs Task and Finish Group – PCIF update requested (circulated)
17. To receive project suggestions from members and working parties
18. To note financial statements and budget reports
  - (a) Accounts paid (circulated)
  - (b) Summary of receipts & payments (circulated)
  - (c) Bank reconciliation with bank statements (circulated)

**21<sup>st</sup> January 2022**