

Juliet Perry  
Principal Officer  
[www.burbage-council.co.uk](http://www.burbage-council.co.uk)



Millennium Hall  
Britannia Road  
Burbage  
Leicestershire  
LE10 2HF

A Meeting of the Parish Council will be held on  
**Monday 10th January 2022**  
**at 6.30pm**  
**Millennium Hall**  
Juliet Perry – Principal Officer

**Members of the public are very welcome to attend**

**NOTES FOR MEMBERS OF THE PUBLIC**

Millennium Hall has a Covid Secure **public attendance capacity of:**  
**35 persons** in the main hall & **12 persons** in the small hall

**Measures have been taken to maximise the safety** of public health in the meeting room and we would therefore respectfully ask any member of the public wishing to attend a meeting to:

- Attend alone wherever possible
- Dress appropriately for the weather conditions as you will need to wait outside of the building until shortly before being invited in for the start of the meeting
- Wear a face covering (unless an exemption is in place) at all times inside the building except when addressing members of the Council
- Follow all Covid measures requested within the building, ie hand sanitising, maintaining a 2 metre distance from others not in your family, following the one way system
- Check in using the QR code on your mobile device or register at the door

**Please do not attend the meeting** if you have symptoms of coronavirus, have been in contact with someone who has symptoms of coronavirus or have been asked to self-isolate.

**If you have any concerns** about attending a physical meeting or require further information on the Covid measures in place, such as our risk assessment, please do not hesitate to contact the Parish Office for clarification.

**Written representations on any items on the agenda are also welcome.**

Comments can be emailed to [info@burbage-council.co.uk](mailto:info@burbage-council.co.uk) or put in the letterbox at Millennium Hall Mon-Fri 8.00am to 5.00pm and must be received **by 9.00am on the day of the meeting.**

## AGENDA

1. To receive apologies for absence
2. To receive Members' declarations of interest
3. To confirm the minutes of the meeting held Monday 6<sup>th</sup> December 2021
4. To receive an update report from the Local Policing Team
5. Parishioners Question Time  
Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors
6. Working Party and Task & Finish Group Reports
  - (a) Traffic Issues WP
  - (b) Queen's Platinum Jubilee T&F
  - (c) Budget WP – 8<sup>th</sup> & 22<sup>nd</sup> December 2021
  - (d) Burbage RFC Lease T&F – 15<sup>th</sup> December 2021 (circulated)
  - (e) Cricket & Football Review WP – 16<sup>th</sup> December 2021 (circulated)
  - (f) LCC Strategic Plan T&F – various on line (circulated)
7. To consider recommendations of the Budget Working Party and agree a 2022/23 budget, precept and level of general reserves (circulated)
8. To note a financial contribution given to Sketchley Hill Primary School to support a safe parking awareness initiative (circulated)
9. To receive a note of thanks for the Peter Hall Memorial Plaque (circulated)
10. To receive an update report from the Estates Officer
11. To consider applying for a Parish Council CCTV grant from HBBC (circulated)
12. To consider a request to site a mobile coffee van on Britannia Fields Recreation Ground car park (circulated)
13. LATE ITEM  
To consider adoption of a public open space on land off Brookfield Road (circulated)
14. To receive an update report from the Principal Officer
15. To receive an update report from Burbage Community Library
16. Reports from Members attending meetings of outside organisations
17. Standing Committee and Sub-committee reports
  - (a) Planning Committee – 13<sup>th</sup> & 20<sup>th</sup> December 2021
  - (b) Finance & General Purposes Committee
  - (c) Staffing Committee
  - (d) Coronavirus Sub-committee
18. Reports affecting Burbage from
  - (a) County Council
  - (b) Borough Council

**7<sup>th</sup> January 2022**