

**MINUTES OF THE STAFFING COMMITTEE MEETING
HELD TUESDAY 1ST FEBRUARY 2018
6.15PM
BURBAGE MILLENNIUM HALL**

Present: Cllr Mrs L Rooney (in the chair)
Cllrs Mr A Clayton, Mr R Johnson, Mr P Morris, Mr S Rooney, Mrs M Sherwin &
Mr H Wilkins arrived at 6.23pm

In attendance: D Perry (Principal Officer)

44. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Mr Ashton, Mr Bray, Mr R Flemming & Mrs Hall. Proposed by Cllr Mr Johnson, seconded by Cllr Mr Morris it was

RESOLVED – that the apologies be accepted.

45. MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest received from Members at this time.

46. MINUTES OF THE MEETING HELD 23RD JANUARY 2018

Minutes of the meeting held 23rd January 2018 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Rooney it was

RESOLVED – that the minutes of the meeting be approved and signed by the Chairman.

47. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

48. In view of the confidential nature of the following items, a formal resolution was considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960. Proposed by Cllr Mr Johnson, seconded by Cllr Mr Wilkins it was

RESOLVED – that the Public Bodies (Admissions to Meetings) Act, 1960 be invoked excluding the press and public for consideration of the next agenda item.

49. STAFFING ISSUES

The Principal Officer gave an updated report following investigations with Council's advisors and presented information to the meeting. Further queries were raised. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Johnson it was

RESOLVED – that the report and information presented so far be received and approved. Further queries were raised and therefore investigations to proceed and these to be presented at a future meeting of the Committee.

The Principal Officer reported to the meeting that a member of the office staff has a planned absence of 6 weeks due to the need to have an operation and informed members of the need to seek assistance from Council's Personnel Advisors as to what action can be taken regarding the workload and that she would report back to a future meeting.

The Principal Officer presented a report to the meeting regarding a member of the grounds maintenance staff and she reported that she would provide an update to members at the next meeting.

50. TO CONFIRM THE DATE & TIME OF THE NEXT MEETING

RESOLVED - The date for the next meeting of the Staffing Committee is to be held on Friday, 9th February 2018 at 9.00am.

There be no further business the meeting closed at 7.45pm.