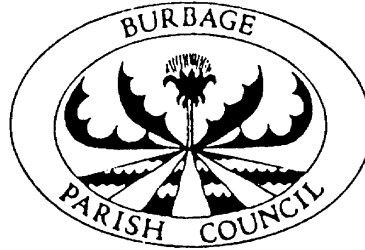


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Julie Perrin MILCM
Principal Officer



**THE AGM OF THE PARISH COUNCIL WILL BE HELD
MONDAY 12th MAY 2014**

7.30PM

BURBAGE MILLENNIUM HALL

**ANY PARISHIONERS WISHING TO ATTEND AND QUESTION COUNCILLORS
WILL BE MOST WELCOME
THE AGENDA IS GIVEN BELOW**

Julie Perrin
(Principal Officer)

AGENDA

1. To elect a Chairman of the Council
2. To receive the Chairman's declaration of acceptance of office
3. To elect a Vice-Chairman of the Council
4. To receive apologies for absence
5. To receive Members declarations of interest
6. To confirm the minutes of the meeting held Monday 7th April 2014
7. To review delegation arrangements & terms of reference (circulated)
8. To receive nominations to existing committees (forms circulated)
9. To consider the appointment of new committees, and if appropriate terms of reference and nominations
10. To review Standing Orders and Financial Regulations (circulated)
11. To appoint representatives to outside bodies and arrangements for reporting back:
 - (a) Leicestershire & Rutland Association of Local Council's
 - (b) Hinckley Area Community Forum
12. To review the inventory of land (if requested)
13. To review and confirm arrangements for insurance cover in respect of all insured risks (current policy circulated)
14. To review the council's and employees memberships of other bodies
 - (a) Rural Community Council ~ £50
 - (b) Leicestershire & Rutland Playing Fields Association ~ £21
 - (c) Leicestershire & Rutland Association of Local Councils ~ £1106.51
 - (d) Campaign to Protect Rural England ~ £36
 - (e) Society of Local Council Clerks ~ £279
 - (f) Institute of Local Council Managers ~£66
 - (g) Royal Town Planning Institute ~ £107
 - (h) Hinckley & Bosworth Tourism Partnership ~ £25
15. To review the council's adopted documents
 - (a) Complaints Procedure (circulated)
 - (b) Freedom of Information Scheme under the Freedom of Information Act 2000 and the Data Protection Act 1998 (circulated)
 - (c) Community Engagement Strategy (circulated)
 - (d) Equality & Diversity Statement of Intent (circulated)
 - (e) Training Statement of Intent (circulated)
16. To consider adopting a management policy for trees (draft circulated)
17. End of year financial report
18. Correspondence
 - (a) Correspondence from St Catherine's Church regarding the 2014 'Carols Around the Tree' service (circulated)
 - (b) Email from a resident of West Close regarding Rugby Road recreation ground (circulated)
 - (c) Letter regarding protected trees on Swains Green open space (circulated)
 - (d) Request from Burbage Carnival Committee regarding street bunting (circulated)
 - (e) Request for the use of Burbage Millennium Hall meeting room in conjunction with a Roundtable Charity event
19. To receive an update report from the Local Policing Team
20. Parishioners Question Time
Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors
21. Reports from Members attending meetings of outside organisations
22. Neighbourhood Development Plan Advisory Committee Report
23. Standing Committee reports
 - (a) Planning Committee – 7th & 28nd April 2014
 - (b) Finance & General Purposes Committee – 14th April 2014
24. Reports affecting Burbage from
 - (a) County Council
 - (b) Borough Council