

**Minutes of a meeting of the Allotments Working Party  
Held at Woodland Avenue Allotments at 1pm on Tuesday 3<sup>rd</sup> November 2020**

- Present  
Cllr Mrs A Hall (Chairman), Cllr Mr R Flemming, Cllr Mr B Walker,  
R Parrish, M Mellor
- Apologies  
Apologies had been received from Cllr Mr M Hall
- Minutes of Zoom meeting held 15<sup>th</sup> September 2020  
The minutes of a Zoom meeting held on 15<sup>th</sup> September 2020 were agreed as a correct record.
- Woodland Avenue inspection updates/plots to be checked  
R Parrish updated Members on the following plots, which were viewed during the visit:  
**Plot 4**  
**Plot 11**  
**Plot 16**  
**Plot 20** – New fence in place, no further issue  
**Plot 23** – Need to establish if tenant wishes to continue with cultivation of extra triangle  
**Plots 26A & 26B**  
**Plot 27B**  
**Plot 35B**  
**Plot 41A**  
**Plot 43B**  
**Plots 57A & B** – New boundary between plots agreed  
**Plots 62 & 63**  
  
The following plots were also viewed:  
**Plot 24**  
**Plot 31A**  
**Plot 32A**  
**Plot 53B**
- Blackways Meadow  
R Parrish & M Mellor had made independent inspections ahead of this meeting and gave an update on the following:  
**Plot 5**
- Burbage Gardening Club lease update  
There had been no update since the previous meeting.
- Site security provision update  
The Estates Officer had reported that there had been no further security issues relating to the loss of site padlocks since the issue was first raised and considered in the summer and had advised that no action was necessary at this time. Members noted and agreed with this advice.

- Skip provision Woodland Avenue  
A 12-yard lidded skip had been ordered to be at allotments at 8.30am Tuesday December 1 2020, to be attended by member of staff. Members agreed that, in light of Government notification of a new national lockdown to run from 5<sup>th</sup> November until at least 2<sup>nd</sup> December 2020, there should be no communal provision during this period and the order for the skip should be either cancelled or deferred.

- Plot holder request, Woodland Avenue  
Members considered a request for communal leaf/compost bins to be provided on Plot 17. The plot is tenanted. Members agreed to continue with the existing tenancy and use of the plot.

- Allotment notices  
Members considered the display of Council notices to allotment tenants at both Woodland Avenue and Blackways Meadow sites. Following discussion, it was

**RECOMMENDED** - that the cost of provision of noticeboards, for Council use, to be fixed to allotment site gates at both Woodland Avenue and Blackways Meadow be investigated and submitted as a project suggestion/budget request to F&GP on 16<sup>th</sup> November 2020.

- Water supply, Woodland Avenue  
Members noted wear and tear issues with pipework and fittings to some of the water supply outlets at Woodland Avenue. Following discussion, it was

**RECOMMENDED** - that the cost of re-piping and repairing the water supply outlets at Woodland Avenue be investigated and submitted as a project suggestion/budget request to F&GP on 16<sup>th</sup> November 2020.

- Allotment Award 2021  
Entry forms were to be sent out with autumn newsletter to plot holders at both sites. Members agreed that, if it was possible to do so while meeting Covid-safety requirements, an allotment award should be judged during the 2021 season.

- Plots 1&2 Blackways Meadow  
Members wished to know where Plots 1 & 2 at Blackways Meadow were located. R Parrish to seek advice.

- Date of next meeting  
No meeting date was set. The need for a future meeting would be kept under review.

Meeting ended 2.10pm