

MILLENNIUM HALL DEVELOPMENT WORKING PARTY
1ST OCTOBER 2020
3.45 PM
VIA ZOOM VIDEO CONFERENCING

PRESENT: Cllr Mrs M Sherwin, Cllrs Mr R Flemming, Mr K Lynch and Mr P Williams

IN ATTENDANCE: Hazel Thomasson (Principal Officer)

ELECTION OF CHAIR: For continuity, Cllr Mrs Sherwin was asked and agreed, to continue in her position as Chair of the working party. This was supported by all.

APOLOGIES: Apologies for absence has been received from Cllr Mr R Mayne, Juliet Perry (RFO)

Minutes of last meeting held 21st April 2020 – Agreed as a correct record

The Principal Officer reported on the difficulties encountered when contacting numerous screeding companies, specialist flooring and building contractors, to look at possible remedial works to address ongoing issues with Hall 2 floor area.

Due to the difficulty and time involved in obtaining further estimates/quotations, it was felt that consideration should be given to the two written estimates that had been received at this time.

Estimates and supporting information had been circulated in advance of the meeting to all working party members. Some clarification was sought regarding points/issues raised within the information provided and further explanation and details were provided.

After some careful and detailed comparison of the estimate of costs received, and following much deliberation, with a view to move things forward, it was

RECOMMENDED: that the detailed estimate of works provided by Merisons Ltd be considered acceptable, subject to a convenient, mutually acceptable, start date and clarification of payment terms.

As existing delegated powers were in place for the Millennium Hall Development Working Party, together with the Principal Officer and Responsible Financial Officer, to make decisions on time critical project variations, it was

RESOLVED: that the Principal Officer contact Merisons Ltd to seek further clarification as detailed above and to formally accept their estimate for works as presented.

The Principal Officer gave a further update report on the Millennium Hall project and advised that majority of the defect work had now been completed by Mercer, however further support and guidance had been sought from Stuart Petrie-Tootell, (MDA – Project Manager/Contract Administrator) with regard to assessment and acceptability of the completed works. A contract retention sum was still being held by the Council and would need certificating by MDA prior to release.

The Principal Officer advised that she was also chasing for information to be provided by MDA to enable a final account meeting to be held.

The Principal Officer would continue to provide further updates to members.

Meeting closed at 5.04pm