

**MINUTES OF THE  
CORONAVIRUS SUB-COMMITTEE MEETING  
HELD TUESDAY 12TH NOVEMBER 2020  
10.00 AM  
BY VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present: Cllr Mr K Lynch (in the chair)  
Cllrs Mr R Flemming, Mrs D Glenville, Mr M Hall (arrived late), Mrs M Sherwin, Mr P Williams, Mr B Walker

In attendance: H Thomasson (Principal Officer)  
J Perry (Deputy Principal Officer & Responsible Financial Officer)  
A Harrison (Estates Officer)

***These minutes are subject to approval at the next meeting of this sub-committee***

113. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mr Hall. Proposed by Cllr Mr Williams, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED – that the apology be accepted.

114. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest at this time.

115. MINUTES OF THE MEETINGS HELD 30<sup>TH</sup> OCTOBER AND 3<sup>RD</sup> NOVEMBER 2020

The minutes of the meetings held 30<sup>th</sup> October and 3<sup>rd</sup> November 2020 had been circulated and were considered. Proposed by Cllr Mr Walker, seconded by Cllr Mr Williams, and by show of hands, it was

RESOLVED – that the minutes of the meetings held 30<sup>th</sup> October and 3<sup>rd</sup> November 2020 be approved and signed by the chairman

116. MATTERS ARISING

There were no matters arising from the previous meetings.

117. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

Cllr Mr Hall, having offered apologies for absence, arrived at the meeting at this point.

118. LCC HIGHWAYS PARISH AND COMMUNITY FUND

The Principal Officer confirmed that Cllr Walker had forwarded information to LCC for proposed new sites for speed signs. No update on this submission or the requested additional speed data had been received from LCC at this point. After discussion, proposed by Cllr Walker, seconded by Cllr Williams, and by show of hands, it was

RESOLVED – that the Traffic Issues Working Party take responsibility for progressing the project and funding application.

119. PUBLIC QUESTIONS AND COMMENTS

There were no members of the public present at the meeting.

120. COVID SECURE USE OF MILLENNIUM HALL AND PARISH FACILITIES

The Principal Officer reported that only the parish office, the police office and Britannia Fields Playgroup were using Millennium Hall during this lockdown and no issues had arisen. Organised sporting groups had ceased use of parish open spaces and recreation grounds, with all pavilions closed to the public. Playgrounds remain open but the outdoor gyms have been closed as per government guidelines.

Cllr Mrs Sherwin reported that she had been in contact with a company that install air evaporation systems which had established that the current air conditioning systems in Hall 1 and Hall 2 at Millennium operate with the Daikin cassette type, which filter the air exchange and therefore would contribute positively to dispersal of any fogging treatment. The Principal Officer drew attention to the problems of using fogging equipment with the fire detection system currently installed, Cllr Mrs Sherwin confirmed that she would make further investigations into how this could be overcome and to seek information on installations that have been fitted in similar set ups as Millennium Hall.

Cllr Mr Hall raised the possibility of offering Millennium Hall for any public health need for extra facilities required for delivery of a vaccination programme. It was agreed by all members that any parish council facility should be considered, and the Principal Officer was to inform the LCC public health community liaison officer.

Cllr Williams mentioned the requirement for being vigilant in observing the level of Covid-19 transmission within the local area as we approach the end of the current lockdown in order to be able to gauge what tier of restrictions we will return to on 3<sup>rd</sup> December. Members agreed that a meeting towards the end of the lockdown would be beneficial.

121. DEBRIEF OF COVID SECURE OPERATIONS FOR REMEMBRANCE EVENT

Cllr Williams reported that the Covid secure plan for the wreath laying event at the War Memorial on Sunday 8<sup>th</sup> November had all gone to plan and that no issues had arisen. Members thanked the Remembrance Working Party and all those involved for their safe delivery of the much appreciated event. Cllr Williams continued to inform members that initial discussions regarding an event to commemorate the 100<sup>th</sup> anniversary of the unveiling of the War Memorial were to take place soon and it was too early at this stage to know what form the event would follow and what Covid restrictions may be in place. Road closure application deadlines were to be investigated by the Principal Officer.

122. DATE AND TIME OF NEXT MEETING

Tuesday 1<sup>st</sup> December 2020 at 10.00am – by video conference call

There being no further business the meeting closed at 10.55am