

**MINUTES OF THE
CORONAVIRUS SUB-COMMITTEE MEETING
HELD THURSDAY 30TH OCTOBER 2020
3PM
BY VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present: Cllr Mr K Lynch (in the chair)
Cllrs Mr R Flemming, Mrs M Sherwin, Mr P Williams, Mr B Walker

In attendance: H Thomasson (Principal Officer)
A Harrison (Estates Officer)
J Perry (Deputy Principal Officer & Responsible Financial Officer)

These minutes are subject to approval at the next meeting of this sub-committee

99. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mr Hall and Mrs Glenville. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED – that the apologies be accepted.

100. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest at this time.

101. MINUTES OF MEETING HELD THURSDAY 15TH OCTOBER 2020

The minutes of the meeting held Thursday 15th October 2020 had been circulated and were considered. Proposed by Cllr Mr Walker, seconded by Cllr Mrs Sherwin, and by show of hands, it was

RESOLVED – that the minutes of the meeting held Thursday 15th October 2020 be approved and signed by the chairman.

102. MATTERS ARISING

There were no matters arising at this point

103. LCC HIGHWAYS PARISH AND COMMUNITY FUND APPLICATION

Cllr Mr Walker informed members that the Traffic Issues Working Party would be meeting on 3rd November to discuss further the possible placement of two speed activated signs in order that the funding application could be finalised with LCC. The Principal Officer offered her assistance with any additional help the Working Party may need to facilitate this.

104. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

105. COVID SECURE USE OF MILLENNIUM HALL & OTHER PARISH FACILITIES

The Principal Officer gave an update on how the Millennium Hall and other parish facilities were operating. A further regular hirer had returned to Millennium Hall and in the main all hirers were observing the protocols in place.

106. COVID SECURE PLANS FOR REMEMBRANCE

Cllr Williams reported that the Remembrance Working Party had held an emergency meeting on 20th November and that a revised format for arrangements to mark Remembrance Sunday had been put in place. All plans had been covered with a full Covid risk assessment with letters of protocol being issued to all stakeholders. The appropriate event notification forms had also been submitted to HBBC. The Chair thanked the Remembrance Working Party and all of those involved for their hard work in ensuring that the Parish and community would still be able to pay their respects on this Remembrance Sunday under the current restrictions.

107. USE OF PARISH FACILITIES TO SUPPORT THE COMMUNITY

The Principal Officer reported that the recently appointed LCC Community Recovery Worker – Suzanne Palmer - covering Hinckley and Bosworth district had made contact and that a full appraisal of operations at Burbage Parish Council had been discussed. She indicated that much of the support she could offer with implementing Covid secure protocols to resume community activities at Parish Council facilities was not necessary as the Parish Council already had this in hand. She would however liaise with the Principal Officer should information come forward regarding a community led requirement for use of any of the Parish facilities which could potentially be met by the Parish Council.

At this point Cllr Williams raised the question of actions that may be required should the district move into a raised Covid restrictions tier. The Deputy Principal Officer confirmed that a move to the High tier would not require any alterations to the activities of the Parish Council, however a move to the Very High tier or a national lockdown would require action. The Principal Officer assured members that the latest news and guidance was being monitored closely, an emergency meeting could be called at short notice if required and preparation for possible consequences could be met swiftly and efficiently.

108. NEXT MEETING DATE

Thursday 12th November 2020 at 10.00 am – by video conference call

There being no further business, the meeting closed at 12.00 noon