

**MINUTES OF THE  
EMERGENCY CORONAVIRUS SUB-COMMITTEE MEETING  
HELD TUESDAY 3<sup>RD</sup> NOVEMBER 2020  
4.30PM  
BY VIRTUAL MEETING VIA ZOOM VIDEO & TELEPHONE CONFERENCING**

This meeting was held using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020.

Present: Cllr Mr K Lynch (in the chair)  
Cllrs Mr R Flemming, Mr M Hall, Mrs M Sherwin, Mr P Williams, Mr B Walker

In attendance: H Thomasson (Principal Officer)  
J Perry (Deputy Principal Officer & Responsible Financial Officer)

***These minutes are subject to approval at the next meeting of this sub-committee***

109. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mrs Glenville. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED – that the apologies be accepted.

110. MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest at this time.

111. PUBLIC QUESTIONS & COMMENTS

There were no members of the public present.

112. PARISH COUNCIL POSITION IN LIGHT OF THE NEW COVID-19 NATIONAL RESTRICTIONS APPLICABLE FROM 5<sup>TH</sup> NOVEMBER 2020

After thorough review of all government guidance available to members, proposed by Cllr Mr Lynch, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED – that all hire and usage of Parish Council facilities both indoor and outdoor be suspended as of Thursday 5<sup>th</sup> November 2020, with the exception of the early years setting provision carried out by Britannia Fields Playgroup at Millennium Hall. Playgrounds are to remain open but the outdoor gyms at Brookside and Colts Close are to close. The Parish Office is to close to personal callers, with contact service with Officers to be maintained by telephone, email and web conferencing. Furthermore, no Working Party site meetings are to take place. All arrangements to be reviewed in line with latest government guidance as and when that becomes available.

Staff working arrangements during the national lockdown period were discussed with staff working from home where they can effectively do so. Cllr Mr Williams briefed members on the revised plans in place for the wreath laying event taking place on Remembrance Sunday as allowed by current government guidance.

