

**MINUTES OF A PARISH COUNCIL MEETING
HELD MONDAY 4th October 2021
AT 6.30 PM
MILLENNIUM HALL**

Present: Cllrs Mr S Attenborough, Mr D Bill, Mr S Bray, Mr D Findlay, Mr R Fleming, Mrs D Glenville, Mrs A Hall, Mrs L Hoelmer, Mr R Hoelmer, Mrs S Iliffe, Mr K Lynch (in the Chair), Mrs M Lynch, Mr R Mayne, Mr N Robinson, Mrs M Sherwin, Mrs P Spence, Mr B Walker, Mr P Williams

In attendance: J Perry (Principal Officer & Responsible Financial Officer)
K Jones (Deputy Principal Officer)

These minutes are subject to approval at the next meeting of the Parish Council

69. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mrs M Mottram and Mr M Hall. Proposed by Cllr Mr Findlay, seconded by Cllr Mr Bray and agreed by show of hands, it was

RESOLVED - that all apologies be accepted.

70. DECLARATIONS OF INTEREST

There were no declarations of interest made at this time.

71. MINUTES OF THE MEETING HELD 6th SEPTEMBER 2021

The minutes of the meeting of the Council held 6th September 2021, having been circulated to all Members, were considered. Proposed by Cllr Mr Fleming, seconded by Cllr Mrs Lynch and agreed by show of hands, it was

RESOLVED - that the minutes of the meeting held 6th September 2021 be approved and signed by the chairman.

72. LOCAL POLICING TEAM REPORT

The Beat newsletter had been circulated to all Members and noted. PCSO Darren Stretton was not present. No questions were raised.

73. PUBLIC QUESTIONS & COMMENTS

There were no members of public present.

74. WINTER HANGING BASKETS

The Principal Officer reported that feedback had been received from various sources regarding the winter hanging baskets and that it was felt that ground level seasonal planting would have more visual impact. After consideration, Members were in support of the estates team not providing winter hanging baskets but to focus on ground level planters.

75. ATTENDANCE OF HBBC COMMUNITY DEVELOPMENT TEAM AT NEXT MEETING

The Principal Officer reported that the HBBC Community Development Team had taken over the running of The Meadows Community House in Burbage. The HBBC Community Development Team work closely with other parish and town councils and are keen to introduce themselves to Burbage Parish Council officers and councillors. Members noted that The Community Team would be visiting officers at Millennium Hall on 13th October and would be attending the next Council meeting on 1st November to provide members with an overview of their services.

76. QUEEN'S PLATINUM JUBILEE

Members discussed arrangements for the Queen's Platinum Jubilee. Following discussion, proposed by Cllr Mr Williams, seconded by Cllr Mr Flemming and agreed by show of hands, it was

RESOLVED - that a working party be formed for the Queen's Platinum Jubilee celebrations comprising Cllrs Mr Williams, Mrs Sherwin, Mrs Glenville, Mr Walker and Mrs Hoelmer.

77. PROJECT SUGGESTIONS AND BUDGET REQUESTS FOR 2022/23

The Principal Officer invited Working Parties, Task and Finish Groups, and individual Members to submit costed project suggestions and budget requests for 2022/2023 by 10th November 2021 at the latest, to be considered by the Finance & General Purposes Committee at their next meeting.

78. NATIONAL HIGHWAYS AND TRANSPORT PUBLIC REPRESENTATIVE SURVEY

The Principal Officer reported that all parish councils had been invited to participate in the annual National Highways and Transport Public Representative Survey. Following discussion, proposed by Cllr Mr Williams, seconded by Cllr Mrs Hoelmer and agreed by show of hands, it was

RESOLVED - that the Traffic Issues Working Party would respond to the National Highways and Transport Public Representative Survey on behalf of Council.

79. NEXT HALF YEAR COUNCIL AND COMMITTEE MEETING DATES

The Principal Officer had circulated dates for Council and committee meetings for January to June 2022. Following discussion, proposed by Cllr Mr Findlay, seconded by Cllr Mrs Spence and agreed by show of hands, it was

RESOLVED - that the proposed dates for January to June 2022 be accepted.

80. ESTATES OFFICER'S REPORT

The Principal Officer read a report prepared by the Estates Officer, which included updates on the following:

- Continuation of tree and hedge cutting
- Autumn renovation of cricket outfield and bowling green
- Rugby Road green space improvements
- Hinckley Road play area works
- PAT testing of Christmas lighting
- Volunteer coffee morning

The Chairman thanked the Estates Officer for his work.

81. PRINCIPAL OFFICER'S REPORT

The Principal Officer gave a verbal report which included updates on the following:

- Rugby Road green space improvements
- Other land transfers – Indigo Way and Amber Way
- Clerks meeting – LCC/LRALC
- GSSMP update
- Cemetery and Churchyard training
- Millennium Hall update
- Events
- Staff update and Principal Officer leave

82. BURBAGE COMMUNITY LIBRARY

Cllr Mrs Spence gave a verbal update on the official opening of the Friendly Bench and Friendly Bookshop. Thanks were passed on to Council for their donation to the funding of the Friendly Bench.

83. MEMBERS' ATTENDANCE OF EXTERNAL ORGANISATIONS

Cllr Mr Williams had attended the LRALC AGM and gave a brief report.

84. STANDING COMMITTEE AND SUB COMMITTEE REPORTS

84.1 Planning

The minutes of Planning Committee meetings held on 13th and 27th September 2021 had been circulated to all Members. Proposed by Cllr Mrs Sherwin, seconded by Cllr Mr Robinson and agreed by show of hands, it was

RESOLVED - that the minutes of the Planning Committee meetings held on 13th and 27th September 2021 be confirmed.

84.2 Finance & General Purposes

The minutes of the Finance & General Purposes Committee meeting held on 20th September 2021 had been circulated to all Members. Proposed by Cllr Mr Williams, seconded by Cllr Mr Flemming and agreed by show of hands, it was

RESOLVED - that the minutes of the Finance & General Purposes Committee meeting held on 20th September 2021 be confirmed.

84.3 Staffing

No meeting of the Staffing Committee had been held.

84.4 Coronavirus Sub-committee

No meeting of the Coronavirus Sub-committee had been held.

85. TRAFFIC ISSUES WORKING PARTY REPORT

Cllr Mr Walker thanked Members for submitting their suggestions for priority list of issues of concern regarding the Members Highways Fund suggestions and requested that Members contact him for a copy of the updated list if required. Cllr Mr Walker indicated that a meeting was to be arranged with County Members to progress those issues which were not deemed too costly or outside of the scope of the Members' Highways Funding.

86. REPORTS AFFECTING BURBAGE86.1 County Council

County Cllr Mr Bray reported on items affecting Burbage, including a concern around gutter weed spraying. Cllr Mr Bray reported that this had been done in the borough on 15th September but that if Members had any ongoing concerns around this, he would raise the issue again with the County Council. Cllr Mr Bray provided a report from the recent County Council meeting and would forward any relevant documents to Members via the Principal Officer

86.2 Borough Council

Cllr Mr Bray reported on free car parking offer in the borough for October half term and Christmas. Cllr Mrs Hoelmer raised the issue of proposed green space improvement works to Castle Street car park area. Cllr Mr Bray provided an update on this issue and explained the proposal. Cllr Mrs Glenville expressed concerns she had received from residents regarding the impact of any loss of parking spaces at the site. Cllr Mr Bray would keep Members updated on progress.

87. DATE AND TIME OF NEXT MEETING

The next Parish Council meeting to be held on Monday 1st November 2021 at 6.30 pm.

There being no further business, the meeting was closed at 7.23 pm.