

**Hazel Thomasson**  
Principal Officer  
[www.burbage-council.co.uk](http://www.burbage-council.co.uk)



**Burbage Millennium Hall**  
**Britannia Road**  
**Burbage**  
**Leicestershire**  
**LE10 2HF**

**THE NEXT MEETING OF THE STAFFING COMMITTEE**  
**FRIDAY 7<sup>TH</sup> MAY 2021**  
**AT 2.00PM**

Members of the public are very welcome to attend

**NOTE FOR MEMBERS OF THE PUBLIC**  
**strict Coronavirus social distancing measures will be in place.**

**Agenda Items 1-4 to be held on Burbage Millennium Hall Carpark in a Designated Outdoor Area**

**AGENDA**

1. To receive apologies for absence
2. To receive Members' declarations of interest
3. To approve the minutes of the meeting held 16<sup>th</sup> December 2020
4. To receive public questions & comments relating to items on the agenda

**In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960**

5. To consider annual increment awards
6. To receive an update report on current staffing structure and workloads
7. To continue consideration of recruitment arrangements following the retirement of the Customer Service Officer.
8. To consider options, and agree a recruitment strategy, for the post of Principal Officer

30<sup>th</sup> April 2021