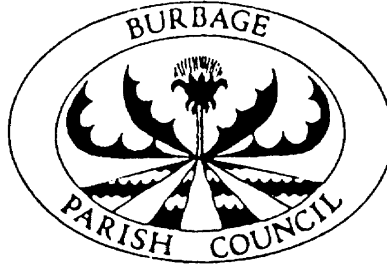


Julie Perrin MILCM
Principal Officer
www.burbage-council.co.uk



**Burbage Millennium Hall
Britannia Road
Burbage
Leicestershire
LE10 2HF**

**THE NEXT MEETING OF THE PARISH COUNCIL MEETING WILL BE HELD
MONDAY 8TH MAY 2017
7.30PM
BURBAGE MILLENNIUM HALL
ANY PARISHIONERS WISHING TO ATTEND AND QUESTION COUNCILLORS
WILL BE MOST WELCOME
THE AGENDA IS GIVEN BELOW**

Julie Perrin

Principal Officer

AGENDA

1. To elect a Chairman of the Council
2. To elect a Vice-Chairman of the Council
3. To receive the Chairman's declaration of acceptance of office
4. To receive apologies for absence
5. To receive Members declarations of interest
6. To confirm the minutes of the meeting held Monday 3rd April 2017
7. To review delegation arrangements & terms of reference (circulated)
8. To receive nominations to existing committees
9. To consider the appointment of new committees, and if appropriate terms of reference and nominations
10. To review Standing Orders and Financial Regulations (circulated)
11. To appoint representatives to outside bodies and arrangements for reporting back:
 - (a) Leicestershire & Rutland Association of Local Council's
 - (b) Sport in Burbage
 - (c) Neighbourhood Development Plan
 - (d) Burbage Community Library
12. To review the inventory of land (if requested) To review and confirm arrangements for insurance cover in respect of all insured risks (current policy circulated)
13. To review the council's and employees memberships of other bodies
 - (a) Rural Community Council ~ £50
 - (b) Leicestershire & Rutland Playing Fields Association ~ £30
 - (c) Leicestershire & Rutland Association of Local Councils ~ £1302.35
 - (d) Campaign to Protect Rural England ~ £36
 - (e) Royal Town Planning Institute ~ £87
14. To review the council's adopted documents (circulated)
 - (a) Appraisal Policy
 - (b) Appraisal Procedure
 - (c) Bad Debt Policy
 - (d) Burbage PC Values
 - (e) Burbage PC Vision
 - (f) Cemetery Regulations & Additional Guidance
 - (g) Community Engagement Strategy
 - (h) Complaints Procedure
 - (i) Disciplinary Policy
 - (j) Equality & Diversity Statement of Intent

- (k) Freedom of Information Scheme (Freedom of Information Act 2000 & Data Protection Act 1998)
 - (l) Grievance Policy
 - (m) Members Code of Conduct
 - (n) Protocol Document
 - (o) Risk Register
 - (p) Sickness Absence Policy
 - (q) Training Statement of Intent
 - (r) Tree Management Policy
15. Correspondence
 - (a) Notice of intention to use Hinckley Road Recreation Ground facilities by All Stars Cricket Centres/Clubs in association with Burbage Cricket Club
 - (b) To receive notice that the Cross Keys F.C. have disbanded
 - (c) Notice of Leicester & Leicestershire Animal Aid Association's sponsored walk – 14th May, 2017
 - (d) Request to use the Millennium Hall free of charge for a Type 1 Diabetic Access to Sports fund raising event held on 21st April 2017
 - (e) To re-consider a request for funding for the BCAF event 2017
 - (f) To consider a request to lower the hedge height surrounding the war memorial
 - (g) To receive a report regarding ash trees at the open space between Azalea & Lupin Close and the request for more trees to be planted.
 - (h) To receive notification of the 70th Annual Conference of NALC
 16. To receive an update report from the Local Policing Team
 17. To receive an update report from the Principal Officer
 18. Parishioners Question Time
Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors
 19. To receive a report regarding works to be carried out at The Horsepool
 20. To receive a report regarding the Millennium Hall and Changing Room Development and the financial implications of community and match funding.
 21. To receive reports from working party meetings held – (Cemetery Working Party minutes circulated)
 22. Reports from Members attending meetings of outside organisations
 23. To receive an update report from Sport in Burbage
 24. To receive an update report from the Neighbourhood Development Plan Advisory Committee
 25. To receive an update report from Burbage Community Library
 26. Standing Committee reports
 - (a) Planning Committee – 10th & 24th April 2017
 - (b) Finance & General Purposes Committee – 10th April 2017
 - (c) Staffing Committee – 24th April 2017
 27. Reports affecting Burbage from
 - (a) County Council
 - (b) Borough Council

3rd May 2017