

Juliet Perry  
Principal Officer  
[www.burbage-council.co.uk](http://www.burbage-council.co.uk)



Millennium Hall  
Britannia Road  
Burbage  
Leicestershire  
LE10 2HF

A Meeting of the Parish Council will be held on  
**Monday 7<sup>th</sup> February 2022**  
**at 6.30pm**  
**Millennium Hall**  
Juliet Perry – Principal Officer

**Members of the public are very welcome to attend**

**NOTES FOR MEMBERS OF THE PUBLIC**

Millennium Hall has a Covid Secure **public attendance capacity of:**  
**35 persons** in the main hall & **12 persons** in the small hall

**Measures have been taken to maximise the safety** of public health in the meeting room and we would therefore respectfully ask any member of the public wishing to attend a meeting to:

- Attend alone wherever possible
- Dress appropriately for the weather conditions as you will need to wait outside of the building until shortly before being invited in for the start of the meeting
- Wear a face covering (unless an exemption is in place) at all times inside the building except when addressing members of the Council
- Follow all Covid measures requested within the building, ie hand sanitising, maintaining a 2 metre distance from others not in your family, following the one way system
- Check in using the QR code on your mobile device or register at the door

**Please do not attend the meeting** if you have symptoms of coronavirus, have been in contact with someone who has symptoms of coronavirus or have been asked to self-isolate.

**If you have any concerns** about attending a physical meeting or require further information on the Covid measures in place, such as our risk assessment, please do not hesitate to contact the Parish Office for clarification.

**Written representations on any items on the agenda are also welcome.**

Comments can be emailed to [info@burbage-council.co.uk](mailto:info@burbage-council.co.uk) or put in the letterbox at Millennium Hall Mon-Fri 8.00am to 5.00pm and must be received **by 9.00am on the day of the meeting.**

## AGENDA

1. To receive apologies for absence
2. To receive Members' declarations of interest
3. To confirm the minutes of the meeting held Monday 10<sup>th</sup> January 2022
4. To receive an update report from the Local Policing Team – Newsletter (circulated)
5. Parishioners Question Time  
Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors
6. To note engagement of the LRALC internal audit service for financial year 2021-22 as per continuation agreement (circulated)
7. To consider correspondence received from HBBC Chief Executive regarding Hinckley National Rail Freight Interchange proposals and consultation (circulated)
8. To review Council's adopted document – Risk Register, no changes recommended (circulated)
9. To consider a request from Burbage RFC for additional storage on Britannia Fields (circulated)
10. To receive an update report from the Estates Officer
11. To receive an update report from the Principal Officer
12. To receive an update report from Burbage Community Library
13. Reports from Members attending meetings of outside organisations
14. To consider any new committee and working party memberships
15. Working Party and Task & Finish Group Reports
  - (a) Traffic Issues WP – 12<sup>th</sup> January 2022
  - (b) Queen's Platinum Jubilee T&F – 19<sup>th</sup> January 2022
  - (c) Cricket & Football Review WP – meeting planned 9<sup>th</sup> February 2022
  - (d) Green Space Adoptions T&F – 24<sup>th</sup> January 2022
16. Standing Committee and Sub-committee reports
  - (a) Planning Committee – 17<sup>th</sup> & 31<sup>st</sup> January 2022
  - (b) Finance & General Purposes Committee – 26<sup>th</sup> January 2022
  - (c) Staffing Committee
  - (d) Coronavirus Sub-committee – 1<sup>st</sup> February 2022
17. Reports affecting Burbage from
  - (a) County Council
  - (b) Borough Council

**2<sup>nd</sup> February 2022**