

Juliet Perry
Principal Officer
www.burbage-council.co.uk



Millennium Hall
Britannia Road
Burbage
Leicestershire
LE10 2HF

A Meeting of the Parish Council will be held on
Monday 4th October 2021
at 6.30pm
Millennium Hall
Juliet Perry – Principal Officer

Members of the public are very welcome to attend

NOTES FOR MEMBERS OF THE PUBLIC

Millennium Hall has a Covid Secure **public attendance capacity of:**
35 persons in the main hall & **12 persons** in the small hall

Measures have been taken to maximise the safety of public health in the meeting room and we would therefore respectfully ask any member of the public wishing to attend a meeting to:

- Attend alone wherever possible
- Dress appropriately for the weather conditions as you will need to wait outside of the building until shortly before being invited in for the start of the meeting
- Wear a face covering (unless an exemption is in place) at all times inside the building except when addressing members of the Council
- Follow all Covid measures requested within the building, ie hand sanitising, maintaining a 2 metre distance from others not in your family, following the one way system
- Check in using the QR code on your mobile device or register at the door

Please do not attend the meeting if you have symptoms of coronavirus, have been in contact with someone who has symptoms of coronavirus or have been asked to self-isolate.

If you have any concerns about attending a physical meeting or require further information on the Covid measures in place, such as our risk assessment, please do not hesitate to contact the Parish Office for clarification.

Written representations on any items on the agenda are also welcome.

Comments can be emailed to info@burbage-council.co.uk or put in the letterbox at Millennium Hall Mon-Fri 8.00am to 5.00pm and must be received **by 9.00am on the day of the meeting.**

AGENDA

1. To receive apologies for absence
2. To receive Members' declarations of interest
3. To confirm the minutes of the meeting held Monday 6th September 2021
4. To receive an update report from the Local Policing Team – Newsletter (circulated)
5. Parishioners Question Time

Business of the meeting to stand aside for a period of not more than 20 mins to allow parishioners present to question Councillors

6. To consider cessation of winter hanging baskets in favour of ground level seasonal planting/planters
7. To note the attendance of HBBC Community Development Team at the next meeting of Council on 1st November
8. To consider arrangements to mark the Queen's Platinum Jubilee and formation of a working party, if required
9. Invitation to working parties, task and finish groups and individual members to put forward project suggestions and budget requests for 2022/23
10. To consider a response to the National Highways & Transport Public Representative Survey (circulated)
11. To agree the next half year Council and committee meeting dates (circulated)
12. To receive an update report from the Estates Officer
13. To receive an update report from the Principal Officer
14. To receive an update report from Burbage Community Library
15. Reports from Members attending meetings of outside organisations
16. Standing Committee and Sub-committee reports
 - (a) Planning Committee – 13th & 27th September 2021
 - (b) Finance & General Purposes Committee – 20th September 2021
 - (c) Staffing Committee
 - (d) Coronavirus Sub-committee
17. To receive an update report from Traffic Issues Working Party
18. Reports affecting Burbage from
 - (a) County Council
 - (b) Borough Council

29th September 2021